

Secondary Schools in Slough

A Parents' Guide to Transferring to a Slough Secondary School in September 2009



Apply online at www.slough.gov.uk/admissions

www.slough.gov.uk
Slough
Borough Council

Dear Parent (s)

Every parent wants to make the right decision about their child's education. For many parents the most important decision comes when their child is due to start a secondary school.

This booklet provides you with the information you need to apply for a secondary school place for admission in September 2009. You will be able to apply for a school place either online or using a paper form. Please see page 6 for more details. Apply online at www.slough.gov.uk/admissions. Local Authorities share information on admission's issues to ensure that the process runs as smoothly as possible for you and your child.

Slough schools are committed to working together in partnership with the Local Authority to raise standards and ensure that all pupils achieve to the best of their ability. This has been recognised recently in our Joint Area Review Inspection.

If you need further advice or assistance, staff in the Admissions & Access Team will be pleased to help you.

They can be contacted by:

◆ Telephoning: 01753 875728 (1pm to 4.30pm)

◆ Writing to: The Admissions & Access Team
Education and Children's Services
Slough Borough Council
Bath Road
Slough
SL1 3UQ

◆ Emailing: admissionshelpline@slough.gov.uk


◆ Visiting: Main Reception, Slough Town Hall on Monday, Wednesday or Friday between 1.00pm and 4.30pm

Finally I hope your child has a very happy and successful start to his/her secondary education.

Yours sincerely



Clair Pyper
STRATEGIC DIRECTOR
EDUCATION & CHILDREN'S SERVICES



Sukhjit K Dhaliwal
COMMISSIONER FOR
EDUCATION & CHILDREN'S SERVICES

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Section 1 Applying for a Place in Secondary School

Explanation of Terms

Admission Numbers/Planned Admission Number (PAN)

This is the minimum number of pupils that a school is required to admit up to in the normal year of entry if the school is over-subscribed. The number is calculated using a DCSF (Department for Children, Schools and Families) formula, which takes into consideration the number of pupils that can be accommodated safely into the teaching space available. Schools must offer up to the Admission Number and once reached, any further admissions would normally need to be decided by an Independent Appeals Panel.

Common Application Form

All parents must apply for a school using the Common Application Form (CAF) that can be obtained from the Admissions and Access Team. If your child attends a Slough primary school the school will issue this form. The CAF is also available online from 1st September 2008. Visit www.slough.gov.uk/admissions.

The form will give parents the opportunity to state a preference for up to six schools.

If you are a Slough resident and you wish to apply to any other school outside the Slough area, you must use the CAF you have received from Slough Borough Council. Other Education Authorities will not accept requests for application forms.

Additional/Supplementary Forms

All parents who list their preferred schools on the local authority's CAF are regarded as having made valid applications. An additional or supplementary form may also have to be completed for applicants considered under faith criteria of faith schools, for boarding schools and for selective schools.

Catchment Area

The catchment area is the geographical area served by a school. Where there is a catchment area the areas are shown on the map on pages 13 and 14.

If you have any queries on catchment areas please contact the Admissions and Access Team.

Admissions and Access Team 01753 875728
lines open 1.00pm to 4.30pm

Distance

Distance will be measured in a straight line from the front door of the child's home address (including flats) to the main entrance of the school, using the LA's computerised measuring system, with those living closer to the school receiving the higher priority.

Equal Preference Model

Parents put their preferences on the CAF in rank order. All preferences listed by parents on the CAF are considered using the over-subscription criteria for each school regardless of where they are ranked. Where a pupil can be offered a place at more than one school on the CAF, the offer will be to the highest ranked school.

Oversubscribed Schools

When there are more applications for places than the Schools Admission Number or the Planned Admission Number, the school is over-subscribed. Places are offered according to Slough Borough Council's or the school's admission criteria, full details of which are on page 7.

Secondary Co-ordinated Admission Scheme

All parents living in Slough apply for a school through the Co-ordinated Admissions Scheme. This scheme requires agreement of a joint admissions timetable, completion of a single application form, sharing of information between Slough and other Local Authorities, also Foundation and Voluntary Aided Schools and Academies. At the end of the process a single letter offering a place will be sent.

The Academy, Foundation and Voluntary Aided Schools may still set and apply their own over-subscription criteria, but this will be administered within the Secondary Co-ordinated Scheme agreed by Slough LA.

Siblings

Children are considered as siblings if they have brothers or sisters including step, adopted or foster brothers or sisters living in the same family unit and attending the school at the time the child is due to start the school. Please note that this does **not** apply if the older brother or sister joined the school at sixth form level, or if the older child is in year 11 at the time of application.

Parents/Family Members

A parent is any person who has parental responsibility for or is the legal guardian of the child.

Strong medical or social grounds for admissions

If you want us to consider your child for a place at a school under this category (c), you must include supporting evidence from an independent professional person who is aware of the situation and supports your reasons. A panel including educational professionals (for Community and Voluntary Controlled schools) or governing body (for Foundation, Voluntary Aided and Academies) will decide which children will be considered under this category before we make any allocations. **We will not consider your application if you do not provide written independent evidence as we are not able to collect evidence on your behalf.**

Section 1

At what age does my child start secondary school?

In Slough children transfer school when they are eleven. If your child is eleven between 1 September 2008 and 31 August 2009 they will start secondary school in September 2009.

What types of school are there in Slough?

Full details of the schools in Slough are on pages 10 - 22. There is a brief summary below. If you would like your child to attend any of the schools listed below, you should list them in order of preference on your CAF. If you would like your child to sit the 11+ test for a Grammar school please ensure that you complete a registration form by 6 October 2008 available from the Grammar Schools.

NAME	TYPE	GENDER	PAN	NUMBER OF APPLICATIONS	INFORMATION ON 2008 ENTRY ALLOCATION
Baylis Court	Foundation Girls School	Girls	155	357	Allocation up to a distance of 1.700m
Beechwood School	Community School	Boys & Girls	150	365	All timely applications offered. Late applications added to waiting list.
Herschel Grammar	Foundation Grammar School	Boys & Girls	120	1654	Please contact the school for details of 2008 allocation
Langley Grammar	Foundation Grammar School	Boys & Girls	145	1575	Please contact the school for details of 2008 allocation
The Langley Academy	Academy	Boys & Girls	180	546	Allocation in bands according to distance
St Bernard's Catholic Grammar School	Catholic Voluntary Aided Grammar School	Boys & Girls	120	578	Please contact the school for details of 2008 allocation
St. Joseph's Catholic High School	Catholic Voluntary Aided High School	Boys & Girls	124	335	Please contact the school for details of 2008 allocation
Slough & Eton Comprehensive	Voluntary Controlled School	Boys & Girls	165	340	All timely applications offered. Late applications added to waiting list.
Slough Grammar	Foundation Grammar School	Boys & Girls	145	1416	Please contact the school for details of 2008 allocation
The Westgate	Foundation Comprehensive School	Boys & Girls	150	644	All timely catchment and siblings up to a distance of 4.229m
Wexham	Community School	Boys & Girls	150	570	All timely catchment, siblings and some feeder school to a distance of 1.22m

Can I choose the school my child attends?

By law parents are allowed to indicate which school they wish their child to attend and the Local Authority (LA) has a duty to meet this request if possible, but each school has a limited number of places available. The number for each school for September 2009 is as shown on page 4. If there are more applications than there are places available then it is not possible to provide a place for all those who apply.

We will do everything possible to ensure that parents are offered a place at one of the schools ranked on their CAF, but please do consider the points below carefully.

- 1 All preferences listed on the CAF will be considered using the over-subscription criteria for each school
- 2 If more than one school can be offered, then a place will be given at the school ranked highest on the CAF. Therefore, parents are advised to rank the schools in order of preference.

Late Applications

All applications received after Friday 24 October 2008 will be considered as late applications and processed as follows:

- (a) Applications for selective Slough schools will be forwarded to the Grammar School for consideration
- (b) Applications for non-selective Foundation & Community Slough schools will be processed after 1st March 2009.
- (c) Applications for other admitting authorities will be forwarded to the authority responsible for admissions for consideration. This includes St Joseph's RC High School and The Langley Academy

How do I decide which schools to apply to?

If you are interested in a school try to find out as much as possible about the school. Each school has an open day/evening, the dates of which are on pages 10 - 22. The schools will be able to advise you about the likelihood of securing a place based on their experience of previous years. Please contact the schools directly. The Admissions Team can also provide general advice.

Admissions & Access Team 01753 875728

Where can I find information on examination results?

Copies of achievement and attainment tables can be obtained free of charge from the DCSF. Contact them by ringing 0800 24 23 22 or by email: coi.perftables@tpg.co.uk. They are also available on the internet: <http://www.dfes.gov.uk/performancetables>.

How do I apply?

By completing a CAF, or by making an online application. The CAF will be available from Slough primary schools and the Admissions & Access Team from 1st September 2008. Online applications can be made from 1st September 2008.

Parents who live outside of Slough should get a CAF from their home authority, even if their child is attending a Slough primary school. Parents are advised to contact their home authority for a form as soon as possible or apply on their home authority's online admissions website.

You must state on this form all the schools you wish to apply for, including Grammar schools and schools outside of the Slough area.

Completing the Form

When completing the form please consider the points below carefully:

- Where you rank each school is confidential. We will not tell any school how you have ranked them before we complete allocating all the places.
- The process works as if you have made up to six separate applications to the schools you have listed. Your chance of getting each one depends on the over-subscription criteria for the school and not on where you have ranked them on the list.
- You should rank your most preferred school highest. If you would prefer a grammar school, you should place grammar schools highest on your preference list. This will make sure that if we can offer a grammar school, it will have priority over the non-selective schools that might also be able to offer a place.

- If you rank a non-selective school higher than a grammar school, we will offer a place at that non-selective school if we can, even if your child has passed the 11+
- Do not rank the same school more than once. It does not increase your chances.
- It is important that you consider the likelihood of obtaining a place at a school that has been over-subscribed in the past, particularly if you do not live in the catchment area of the school. **If we are unable to offer you a place at any of the schools listed as a preference we will offer a place at the nearest school with a vacancy. In the past this has not always been a Slough Borough Council maintained school.**

The address you give on the form must be your permanent address on the closing date. You may be asked for proof of this address.

If we offer a place at a school, and then discover that the offer was made on fraudulent or misleading information, (for example, a false claim to living in a catchment area) and this denied a place to a child with a stronger claim, we will withdraw the offer of a place. We can withdraw the offer even after your child has started at a new school.

Apply online for a school place

From 1st September you can make an online application for your child's school place.

The benefits of applying online are:

- There are simple step-by-step instructions.
- You can change your application at any time until the closing date.
- We will confirm we have received your application automatically by sending you an email.
- You can see the information in the School Admissions booklet online.
- You can link to neighbouring LA website's to check schools information.
- There is no need to complete a paper application.

- You can print a copy of your online application for your reference.
- Making an application online is quicker, safe and secure.

For more information visit
www.slough.gov.uk/admissions

Where can I access the website to apply online?

- At home
- At an internet cafe
- At work
- At a library. If you are a library member you can get free internet access at any Slough library, you can call 01753 535166 for information on library opening times and internet access details.

What if I change my mind about my choice of school after 24 October 2008?

Once you have made your preferences you will not be allowed to change them without genuine reasons for doing so, for example, if you have recently moved address. Any changes must be made in writing giving full reasons for the changes.

Any request for changes to preference or rank received before 24 October 2008 will be considered as timely.

Please write to:-

Admissions & Access Team
Education & Children Services
Slough borough Council
Town Hall
Bath Road
Slough
SL1 3UQ

If your letter arrives after 24 October 2008, we will only consider your request after all other applications and requests, which arrived by the closing date. Online applicants can make changes anytime up to the closing date.

How are places allocated?

It is important that you consider for each school you apply to, the likelihood of your application being successful.

All applications for a school, whether they have been ranked first, second, third, fourth, fifth or sixth will be considered together and the admission criteria applied.

The Admissions and AccessTeam will notify The Langley Academy, St. Joseph's, Slough Grammar Consortium, Slough Grammar School and all other out of borough authorities that you have requested a place at their school(s) and they will consider your application according to their own admissions criteria.

The criteria for Slough Community schools and Voluntary Controlled schools is:

- (a) Children who are Looked After
- (b) Children who live in the catchment area of the school (Details of each of the Community school's catchment areas are on page 13 - 14)
- (c) Children who have either strong medical; or social grounds for admission.
These reasons must be fully supported in writing from a professional person, such as a doctor or social worker, and returned with the application form. Examples of strong medical or social grounds could be serious domestic and family problems or chronic medical conditions where only the school requested could cater for these needs. (See page 3 for definition).
- (d) Children who have older brother(s) or sister(s) at the school when the applicant would enter (see page 3 for definition of sibling).

- (e) Children who attend a Primary school that is formally linked with the secondary school. Details of primary schools that are linked with each of Slough secondary schools are on pages 10-22.
- (f) Children whose parents have selected the school for single-sex or co-educational reasons e.g. parents may prefer single sex school when the local alternative is co-educational.
- (g) All other applicants.

Where a school is named in a Statement of Special Educational Needs, that pupil will have priority over all the categories above for that school.

If a school does not have enough places for all the children in one of the categories above, places will be offered within that category according to which children live the closest to the school. The distance will be measured using the Slough Geographical Information System Maps which draws a straight line on the map, from the child's house to the front door of the school, and calculates the distance.

If it is possible to offer your child a place at more than one of the schools, you will receive only one offer but it will be the highest preference that can be offered.

Where an offer cannot be made at any of the preferences requested, you may be offered a place at the nearest school with a vacancy.

For example, see chart below.

Rank preferences	Can a place be offered?	Offers on 1st March
1	NO - child does not meet admissions criteria	
2	YES - child meets admissions criteria	Offer will be made to the highest ranked preference
3	YES - child meets admissions criteria	Offer will not be made
4	NO - child does not meet admissions criteria	
5	NO - child does not meet admissions criteria	
6	YES - child meets admissions criteria	Offer will not be made

The Academy, Voluntary Aided and Foundation Schools in Slough are all part of The Slough Co-ordinated Admission Scheme but will use their own over-subscription criteria for each application. Please refer to the information on page 4 which describes the different types of schools, and pages 27-32 for Voluntary Aided, Foundation Schools and the Academy's over-subscription criteria.

The Admissions Team will post a letter to you on 2nd March 2009 letting you know the outcome of your application.

Will my child go on a waiting list if they are not offered a place?

Your child's name will be held on a waiting list for Community schools and The Westgate School, which is a Foundation school.

Baylis Court Foundation Girls School, The Langley Academy, St. Joseph's and the Grammar School Consortium will manage their own waiting lists and notify the Admissions and Access Team of any places offered.

Other authorities such as Buckinghamshire and Windsor & Maidenhead will have details about their schools waiting lists.

Grammar Schools in Slough

There are four Grammar Schools in Slough.

- 1) Herschel Grammar School
(See page 12 for more details)
- 2) Langley Grammar School
(See page 13 for more details)
- 3) Slough Grammar School
(See page 20 for more details)
- 4) St. Bernard's Convent RC Grammar School
(See page 15 for more details)

Herschel Grammar, Langley Grammar and St. Bernard's Catholic Grammar have a common testing procedure. Candidates must register to sit the 11+ test. Registration forms can be obtained from any of the three grammar schools or downloaded from the grammar school's website. The selection test will consist of two papers set by the National Foundation for Educational Research (NFER). Candidates who attend a Slough LA primary school will sit the 11+ test at their primary school on the morning of Thursday 6th November 2008. Candidates who do not attend a primary school in Slough will sit the test on the morning of Saturday 8th November 2008 at the Grammar school of their first preference.

Slough Grammar: Applicants applying for Slough Grammar will need to complete a separate registration form available from Slough Grammar. The selection test will consist of three papers, different from the other grammar schools. This is also set by NFER. Candidates who attend a Slough LA primary school will sit the 11+ test on Saturday 15th November 2008. Those in primary schools outside Slough will sit the test on Saturday 8th November 2008. The 11+ test on both Saturdays will be held at Slough Grammar School.

The registration form is not an application to the school. The grammar school must be named on your CAF in preference ranking order, otherwise your child will not be considered for a place even if they reach the qualifying mark. Registration forms should be returned to the consortium grammar school of your highest rank. Slough Grammar registration forms are returned to Slough Grammar.

Closing date for all registration forms is Monday 6th October 2008.

The Grammar school will let parents know the results of the 11+ test when they are available. This does not automatically mean that they have offered a place to your child. All offers of places will be posted out from Slough Borough Council or your home authority on 2nd March 2009.

Buckinghamshire County Council: 11+ test

All children wishing to apply for admission to a Bucks grammar school must be tested and qualified to be eligible. All children wishing to register for a Bucks 11+ must have completed and returned a registration form by 5th September.

The Langley Academy

Applicants applying for the Langley Academy will need to sit a NFER test. The Academy must be named on your CAF in preference ranking order. You will also need to complete a separate form for the Academy. NFER test will be in December. The Academy will send details nearer the time.

Banding: This is a system of over-subscription criteria in which all children applying for a place at a banding school are placed into bands based on their performance in a test or other assessment. Places are then allocated so that the schools intake reflects the ability profile of those children applying to the school.

Can I appeal if I am not offered a place at my preferred school?

If you are refused a place at any of the schools listed on your preference form, you have the right to appeal.

Appeals for Slough Community schools will be organised by the Committee and Member Services section of Slough Borough Council.

Committee and Member Services Section
01753 875317

You will be notified by the Grammar schools how to appeal for a grammar place.

The Westgate and St. Joseph's Catholic High School conduct their own appeals. Please contact them directly for details of their appeal.

Appeals for schools in other areas will be heard by the LA responsible for their school. Please contact the authority responsible for further details and appeal form.

What do I do if I live outside Slough and would like my child to go to a Slough School?

Applications are welcome from children who live outside the Slough boundaries. Applications must be made on your home LA CAF.

How do I contact the other Local Authorities near Slough?

The contact numbers of Slough's neighbouring authorities are below.

Royal Borough of Windsor & Maidenhead
Tel: 01628 683870
Website: www.rbwm.gov.uk

Buckinghamshire County Council
Tel: 01296 383250
Email: admissions@buckscc.gov.uk
Website: www.buckscc.gov.uk/schools/parents/admission

London Borough of Hillingdon
Tel: 01895 556644
Email: admissionsbenefits@hillingdon.gov.uk

Surrey County Council (North West)
Tel: 08456 009009
Website: surreycc.gov.uk

CHOICE ADVICE

Transferring to Secondary School can be a difficult and confusing time for parents, carers and children. If you are having problems understanding the secondary school admission process, there is help available.

The Choice Advisor can assist you with making the right choices of secondary school by giving you information on:

- **How co-ordinated admissions works**
- **Different admissions policies**
- **Ofsted Reports**
- **On-line Admissions**

And any other advice you may need.

The Choice Advisor is impartial and independent of Admissions and Access.

If you require general information or assistance please contact Admissions & Access Team on 01753 875728. If you need more specific help, please ask to be referred to the Choice Advisor. Lines are open Monday to Friday 1pm to 4.30pm.

Secondary Transfer timetable

2008	
September	1st On-line admissions open 5th CAF distributed to Primary schools Open evenings begin
October	6th Closing date for 11+ registration form 24th Closing date for Common Application Form
November	6th / 8th / 15th 11+ Tests begin. During November we will share information with other LAs, Foundation, Voluntary Aided schools and the Academy.
December	11+ results published Academy NFER test
2009	
March	2nd Offer letter posted for all timely applications.
April	Transfer appeals closing date
May	Transfer appeals start
April to September	All late applications and late change of preferences are processed.

Baylis Court School

KEY INFORMATION

11-18
NOR (Jan'08): 760
Planned Admission: 155
Uniform
Foundation Girls
Secondary School
Specialist Arts College

Address:

Gloucester Avenue
Slough
SL1 3AH

Telephone:

01753 531760 Fax 01753 553719

Email:

office@bayliscourt.slough.sch.uk

Website:

www.bayliscourt.slough.sch.uk

Headteacher:

Mrs Maureen Ball BEd MA.

School hours:

Monday - Friday
8.20am - 3.00pm
Lunch
1.00pm - 1.55pm

Admissions:

This school gives priority to girls living in Slough and the surrounding area. All of Slough is the designated area for Baylis Court School. Post 16 courses are offered as part of the Herschel consortium of schools.

Open Evening:

Wednesday 17th September 2008,
6.30pm - 8.30pm

Visits:

The school welcomes visits from parents during school hours. Please contact the school to make an appointment.

Beechwood School

KEY INFORMATION

11-18
 NOR (Jan'08): 544
 Planned Admission: 150
 Uniform
 Community School
 Co-educational Comprehensive

Address:

Long Readings Lane
 Slough
 SL2 1QE

Telephone:

01753 520473 Fax: 01753 759618

Email:

admin@beechwood.slough.sch.uk

Headteacher:

Ms Julia Shephard

School hours:

8.45am - 3.20pm

Admissions:

If there are more applicants than places, places will be offered using the admissions criteria on page 7. The following schools are linked to Beechwood (see Page 7 (e)):

Claycots Primary
 Godolphin Junior
 James Elliman Primary
 Lynch Hill Primary
 Priory Primary
 Penn Wood Primary

Open Evening:

Thursday 18 September 2008,
 6.30pm - 8.30pm

Visits:

Specific visits can be arranged during the school day. Please contact the school for further information.

Herschel Grammar School

KEY INFORMATION

11-18
NOR (Jan'08): 862
Planned Admission: 120
Uniform
Foundation School
Co-educational Grammar

Address:

Northampton Avenue
Slough
SL1 3BW

Telephone:

01753 520950 Fax: 01753 530984

Email:

mail@herschel.slough.sch.uk

Website:

www.herschel.slough.sch.uk

Headteacher:

Mr J King-Harris MA

School hours:

8.25am - 1.05pm, 1.45pm - 2.50pm

Admissions:

This Foundation Grammar school serves Slough and the surrounding area. Admission is subject to successful performance in the 11+ entry tests.

Open Evening:

Tuesday 9th September 2008,
5.45pm - 9.00pm.

Open Day:

Please contact the school for details.

Langley Grammar School

KEY INFORMATION

11-18
 NOR (Jan'08): 1048
 Planned Admissions: 145
 Uniform
 Foundation School
 Co-educational Grammar
 Mathematics and Computing Specialist

Address:

Reddington Drive
 Langley
 SL3 7QS

Telephone:

01753 598300 Fax: 01753 598302

Email:

school@langley-grammar.slough.sch.uk

Website:

www.langley-grammar.slough.sch.uk
 The school prospectus and all details concerning school admission, including 11+ registration form, may be found on the website.

Headteacher:

Miss H Clarke BA

School hours:

Monday, Tuesday, Thursday
 8.30am - 12.50pm, 1.45pm - 3.40pm
 Wednesday, Friday
 8.30am - 12.50pm, 1.45pm - 3.05pm

Admissions:

This Foundation Grammar school serves Slough and the surrounding area. Admission is subject to successful performance in the 11+ entry tests.

Open Evening:

Tuesday 16th September 2008,
 7.00pm - 9.00pm.

Open Mornings:

Monday 8th September 2008,
 9.30am - 11.00am.
 Wednesday 10th September 2008,
 9.30am - 11.00am.
 Friday 19th September 2008,
 9.30am - 11.00am.
 Wednesday 24th September 2008,
 9.30am - 11.00am.

Visits:

Organised visits at specific times. Details on request.

The Langley Academy

KEY INFORMATION

11-18
NOR (Sept'08): 1,150 (Planned)
Planned Admissions: 180 in Yr 7
250 in Sixth Form

Address:

The Langley Academy
Langley Road
Slough
Berkshire
SL3 7EF

Telephone:

TBA

Email:

TBA

Website:

www.langleyacademy.org

Principal:

Mr Chris Bowler

Academy hours:

Monday, Wednesday and Thursday
8.30am - 3pm
Tuesday
8.30am - 5pm
Friday
8.30am - 1.10pm

Admissions:

The Academy will operate a banding system to ensure that the intake reflects all levels of ability. Children will sit an NFER test which uses non verbal reasoning. It is not an intelligence test and it does not test childrens' ability in either English or Maths. There is nothing new for students to learn. There is no pass mark for this test; it allows us to put students into ability bands. Places will then be allocated with equal numbers from each band on the basis of the distance between the home address and the academy. Further information will be available in the prospectus that will be provided to primary schools in September 2008. Parents will still need to complete a CAF which will be available from Slough primary schools and the Admissions and Access Team.

Opening Evening:

There will be two open evenings for prospective Year 7s: Due to the size of the new school open day/evening visits will be staggered alphabetically.
Monday 22nd September 2008: Surnames beginning A to M. Either session.
Session 1 commencing 2.30pm
Session 2 commencing 3.30pm
Tuesday 23rd September 2008: Surnames beginning N to Z. Either session.
Session 1 commencing 4pm
Session 2 commencing 5pm
Each session will begin with the principal's talk and a tour of the building. **Please try and make one of the sessions even if it is not one for your surname letter.**

St Bernard's Catholic Grammar School

KEY INFORMATION

11-18
 NOR (Jan'08): 878
 Planned Admissions: 120
 Uniform
 Voluntary Aided School
 Co-educational Grammar

Address:

1 Langley Road
 Slough
 SL3 7AF

Telephone:

Admission: 01753 695072
 Fax: 01753 576919
 Main: 01753 527020

Email:

admissions@st-bernards.slough.sch.uk

Website:

www.st-bernards.slough.sch.uk

Headteacher:

Mr J McAteer MA

School hours:

8.35am - 1.05pm, 2.05pm - 3.30pm

Admissions:

This school is a Voluntary Aided, Co-Educational, Grammar school. Admission is subject to successful performance in the 11+ entry tests. Priority is given to baptised Roman Catholics with a Priest's reference. Please contact the school or the schools website for a copy of the full admissions criteria or to download our 11+ application form.

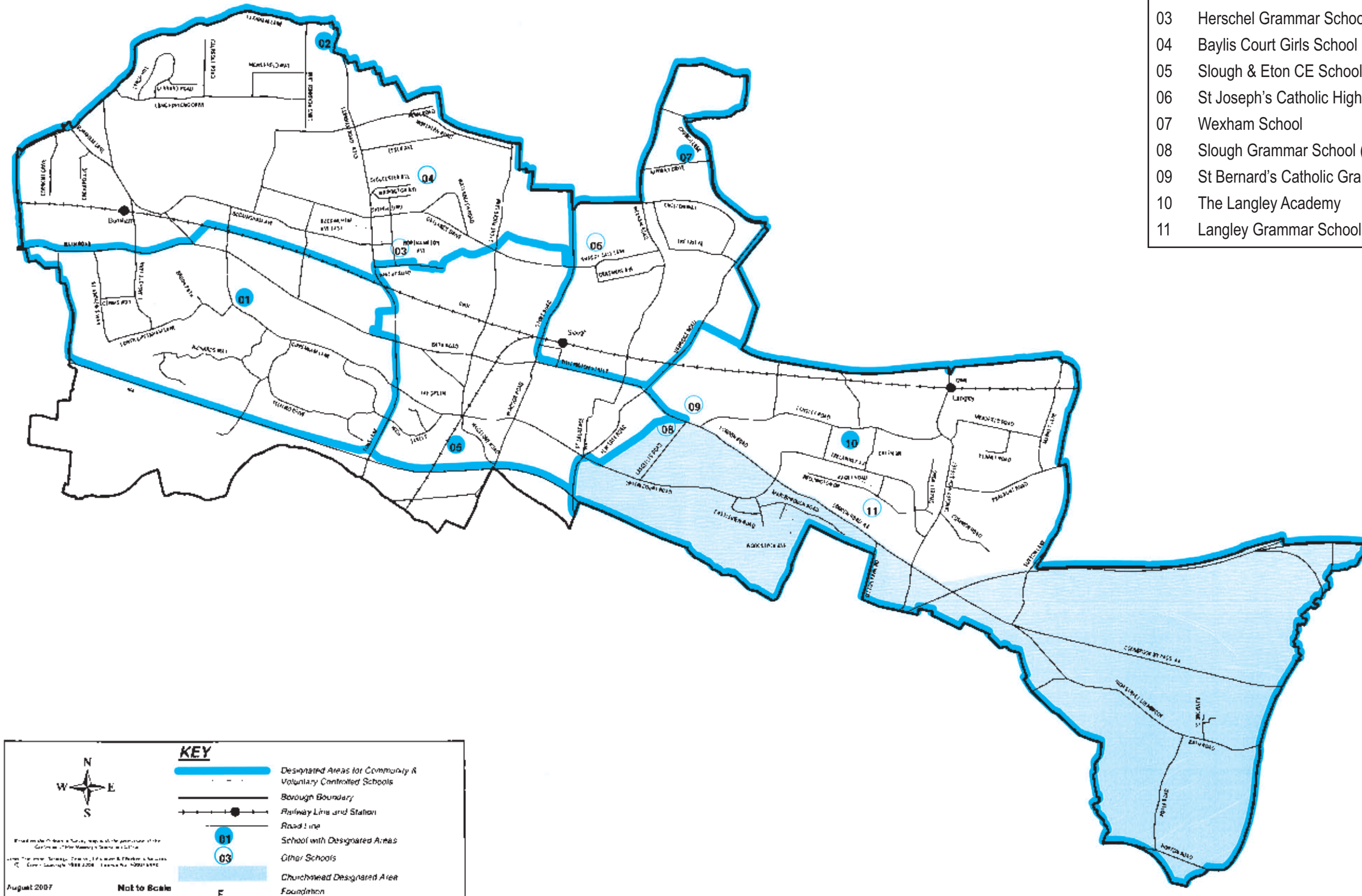
Open Days/Evening:

Thursday 18th September 2008,
 8.00pm - 9.00pm Information Evening
 Tuesday 23rd September 2008,
 9.15am Tour of the school
 Wednesday 24th September 2008,
 9.15am Tour of the school
 Thursday 25th September 2008,
 9.15am Tour of the school.

Visits:

Please contact the school for further details or if none of these times is convenient.

SLOUGH SCHOOLS



No	School Name
01	The Westgate School (F)
02	Beechwood School
03	Herschel Grammar School (F)
04	Baylis Court Girls School (F)
05	Slough & Eton CE School (VC)
06	St Joseph's Catholic High School (VA)
07	Wexham School
08	Slough Grammar School (F)
09	St Bernard's Catholic Grammar School (VA)
10	The Langley Academy
11	Langley Grammar School (F)

KEY

- Designated Areas for Community & Voluntary Controlled Schools
- Borough Boundary
- Railway Line and Station
- Road Line
- School with Designated Areas
- Other Schools
- Churchward Designated Area
- Foundation

August 2007 Not to Scale

St Joseph's Catholic High School

KEY INFORMATION

11-18
NOR (Jan'08): 620
Planned Admissions: 124
Uniform
Voluntary Aided School
Co-educational High School

Address:

Shaggy Calf Lane
Slough
SL2 5HW

Telephone:

01753 524713 Fax: 01753 579128

Email:

office@st-josephs.slough.sch.uk

Website:

www.st-josephs.slough.sch.uk

Headteacher:

Mr J Welsh MA

School hours:

Monday - Friday
8.30am - 1.10pm, 1.50pm - 3.00pm

Admissions:

The feeder schools for St Joseph's Catholic High School are: Our Lady of Peace Catholic Junior School, Holy Family Catholic Primary School, St Anthony's Catholic Primary School, St Ethelbert's Catholic Primary School and St Bernard's Preparatory School.

Receiving an offer of a place: An offer of a place at St Joseph's Catholic High School will be sent in writing from the applicant's local authority. St Joseph's will only send correspondence to those who have been offered a place at the school.

Appeals Procedure: Parents have the right to appeal if they have not been offered a place at the school. They must send a letter of appeal to the chair of governors at St Joseph's within 14 days of receiving their offer letter. They will then be notified of the appeal date and time.

St Joseph's is a Voluntary Aided High school. Priority for places will be given to baptised practising Roman Catholic children. Please contact the school for a copy of the full admissions criteria. A separate application form must be completed for St. Joseph's in addition to the CAF. Application forms will be available on the open evening, or can be downloaded from our website.

Open Evening:

Thursday 2nd October 2008, 6.00pm

Open Morning:

Friday 3rd October 2008, 9.30am

Visits:

Parents are welcome to visit during the school day by appointment.

Slough and Eton Church of England School Business & Enterprise College

KEY INFORMATION

11-19
 NOR (Jan'08): 800
 Planned Admissions: 165
 Uniform
 Voluntary Controlled
 Co-educational Comprehensive

Address:

Ragstone Road
 Slough
 SL1 2PU

Telephone:

01753 520824 Fax: 01753 574914

Email:

post@slougheton.slough.sch.uk

Website:

www.sloughandeton.co.uk

Headteacher:

Mr. P. McAteer M.A.

School hours:

8.40am - 12.35pm, 1.25pm - 3.15pm

Admissions:

If there are more applicants than places, places will be offered using the admissions criteria on page 7. The following schools are linked to Slough & Eton (see Page 7 (e)):

James Elliman Primary
 St Mary's CE Primary
 Montem Primary

Opening Evening:

Thursday 9th October 2008,
 6.30pm - 8.30pm.

Visits:

Parents are welcome to visit anytime during a school day, by appointment.

Slough Grammar School

KEY INFORMATION

11-18

NOR (Jan'08): 1220

Planned Admissions: 145

Uniform

Foundation School/Leading Edge School/Language College/Training School

Co-educational Grammar

Address:

Lascelles Road
Slough
SL3 7PR

Telephone:

01753 522892 Fax: 01753 538618

Email:

office@sloughgrammar.berks.sch.uk
head@sloughgrammar.berks.sch.uk

Website:

www.sloughgrammar.berks.sch.uk

Principal:

Mrs M Lenton, BA, FRSA

School hours:

8.30am - 3.40pm Monday, Tuesday,
Thursday and Friday
8.30am - 3.15pm Wednesday

Admissions:

This Foundation Grammar school serves Slough and the surrounding area. Admission is subject to successful performance in the 11+ entry tests.

Open Evening:

Wednesday 10th September 2008,
5.30pm - 8.00pm

Tour of the School:

Tuesday 16th September 2008, during the school day by appointment
Tuesday 23rd September 2008, during the school day by appointment
Tuesday 30th September 2008, during the school day by appointment

Visits:

Parents are welcome to visit during the school day, by appointment.

The Westgate School

KEY INFORMATION

11-18
 NOR (Jan'08): 833
 Planned Admissions: 150
 Uniform
 Foundation School
 Co-educational Secondary

Address:

Cippenham Lane
 Slough
 SL1 5AH

Telephone:

01753 521320 Fax: 01753 521200

Email:

secretary@westgate.slough.sch.uk

Website:

www.thewestgateschool.co.uk

Headteacher:

Mr R Thomas BA, MSc

School hours:

8.50am - 3.00pm

Admissions:

If there are more applicants than places the governors will give priority to pupils living in the designated area of the school, and children who have an older brother or sister at the school when the applicant is due to start. All successful applicants are required to sign a home-school partnership agreement.

The Westgate has a resource for pupils with physical impairment.

Advanced level courses are offered in the Sixth Form, in partnership with other members of the Herschel Consortium.

Open Evening:

Tuesday 23rd September 2008,
 6.30pm - 8.30pm.

Wexham School and Specialist Sports College

KEY INFORMATION

11-18
NOR (Jan'08): 880
Planned Admissions: 150
Uniform
Community School & Specialist Sports College
Co-educational Comprehensive

Address:

Norway Drive
Slough
SL2 5QP

Telephone:

01753 526797 Fax: 01753 573916

Email:

post@wexham.slough.co.uk

Headteacher:

Mr J Richardson, BA, MEd

School hours:

8.50am - 3.10pm

Admissions:

If there are more applicants than places, places will be offered using the admissions criteria on page 7. The following schools are linked to Wexham (see Page 7 (e)):

Wexham Court Primary

The Wexham School also provides a number of places for pupils on the Autism Spectrum. Allocation of these places is decided by an Autism Spectrum Disorder Admissions Panel.

Open Day/Evening:

Wednesday 24th September 2008,
9.30am - 11.30am and 2.00pm - 3.00pm
Wednesday 24th September 2008,
6.00pm - 7.30pm
(last tour will start at 7.15 pm)

Visits:

Visitors are welcome at other times, by appointment.

Section 2 General information

What are the dates of the school terms and holidays for 2008/2009 and 2009/2010?

2008/2009 SCHOOL YEAR

Autumn 2008

Term 1

Term starts on: Wednesday 3rd September 2008
 Term ends on: Friday 24th October 2008
 October Holiday: Monday 27th October 2008 to
 Friday 31st October 2008

Term 2

Term starts on: Monday 3rd November 2008
 Term ends on: Friday 19th December 2008
 Christmas Holiday: Monday 22nd December 2008 to
 Friday 2nd January 2009

SPRING 2009

Term 3

Term starts on: Monday 5th January 2009
 Term ends on: Friday 13th February 2009
 February Holiday: Monday 16th February 2009 to
 Friday 20th February 2009

Term 4

Term starts on: Monday 23rd February 2009
 Term ends on: Friday 3rd April 2009
 Spring Holiday: Monday 6th April 2009 to
 Friday 17th April 2009

(Good Friday - 10th April 2009; Easter Monday - 13th April 2009)

SUMMER 2009

Term 5

Term starts on: Monday 20th April 2009
 Term ends on: Friday 22nd May 2009
 May Holiday: Monday 25th May 2009 to
 Friday 29th May 2009

Term 6

Term starts on: Monday 1st June 2009
 Term ends on: Wednesday 22nd July 2009

2009/2010 SCHOOL YEAR

Autumn 2009

Term 1

Term starts on: Wednesday 2nd September 2009
 Term ends on: Friday 23rd October 2009
 October Holiday: Monday 26th October 2009 to
 Friday 30th October 2009

Term 2

Term starts on: Monday 2nd November 2009
 Term ends on: Friday 18th December 2009
 Christmas Holiday: Monday 21st December 2009 to
 Friday 1st January 2010

SPRING 2010

Term 3

Term starts on: Monday 4th January 2010
 Term ends on: Friday 12th February 2010
 February Holiday: Monday 15th February 2010 to
 Friday 19th February 2010

Term 4

Term starts on: Monday 22nd February 2010
 Term ends on: Wednesday 31st March 2010
 Spring Holiday: Monday 5th April 2010 to
 Friday 16th April 2010

(Good Friday - 2nd April 2010; Easter Monday - 5th April 2010)

SUMMER 2010

Term 5

Term starts on: Monday 19th April 2010
 Term ends on: Friday 28th May 2010
 May Holiday: Monday 31st May 2010 to
 Friday 4th June 2010

Term 6

Term starts on: Monday 7th June 2010
 Term ends on: Wednesday 23rd July 2010

*INSET Days - There are five Inset (or Teacher Training) Days to be taken during the school terms above. These days must be taken *within* the 195 days given above and are set by individual schools to suit their own requirements.

What if my child has a Statement of Special Educational Needs?

The phase transfer process for pupils with statements of Special Educational Needs (SEN) is carried out in accordance with the guidance given by the Department for Children Schools and Families (DCSF) set out in the SEN Code of Practice 2001. Pupils with statements do not need to follow the general admissions procedure.

The process will begin at your child's year 5 review where discussions regarding appropriate schools will begin, a member of the Special Educational Needs Team will usually attend year 5 reviews where possible.

At the beginning of the Autumn term when your child is in year 6, a letter explaining the process along with an initial preference form will be sent to you. A proposed amended statement will be sent to you in October. This amended statement will be based on current advice and reports, including your child's last annual review. This will give you a chance to say whether you agree with the description of your child's special educational needs and support as specified in the statement. The name of the new school will not be shown at this point since we have to consult with the school of your choice with the proposed amended statement and most recent annual review. We will send you a further 'parental preference form' with the proposed amended statement, asking you to confirm that you agree with the contents of the statement and the school you would like your child to attend.

You will have fifteen days to let us have your views. The Local Authority (LA) will then consult with your first preference. It would be helpful if you would state three choices when filling in this form in case it is not possible to secure a place for your first choice. However, the school must comply with parental preference unless certain conditions set down in the SEN Code of Practice 2001 apply. If these conditions do apply and you do not state a second or third choice, the Authority will allocate a place at the nearest suitable school that has a vacancy.

The LA aims to support children within the mainstream environment, placing children within its own schools wherever possible. This ensures effective review and monitoring of placements and intervention where necessary as well as the efficient use of resources. If the LA feels that it is unable to meet your child's needs within its own schools, it will consider other options.

Once a place has been confirmed, we will send you an amended final statement. This will include any changes that have been agreed by yourselves and the Special

Educational Needs Team and will also name the school your child will be attending from September 2009. The final statement will be sent to you no later than February 15th 2009.

If you require more details or have any questions, please contact the Special Educational Needs Team on 01753 787676.

Is there anyone to help me if I am concerned about my child's welfare?

It is important to seek help at the earliest stage, firstly with the class teacher and the headteacher. Each school also has an Attendance Improvement Officer who is able to give help, advise and offer support in situations where children are experiencing problems of school attendance or have other difficulties which may affect their learning. You can seek advice by contacting the numbers below.

Attendance Service 01753 787670.

Parent Partnership Service 01753 787690.

Attendance email: attendance@slough.gov.uk

Pathways Education Support (Looked After Children) 01753 690461.

Behaviour Support Service 01753 787658.

School exclusion

Your child could be excluded from school on either a temporary (fixed term) or permanent basis. If you have concerns about this please contact the Education Access Officer on 01753 787684 for advice.

Applying for a school place after the normal time of admission.

If you have recently arrived in Slough and wish to apply for a non-selective school, you must complete a Casual admissions application form. These forms are available from the Admissions & Access Team at the Town Hall. Admissions to all non-selective schools in Slough are considered on a monthly basis by a Panel. If the school requested is full you still have the right to appeal, however we do advise you to consider schools where there are vacancies also.

If you want your child to move from one Slough school to another Slough school but you are not moving home, you still have the right to apply. If the school cannot take your child, you have the right to appeal. Whether or not an appeal is successful will depend on individual circumstances and why the transfer is thought necessary in the first place. If you feel there are problems in your child's current school, it is always best to try and sort the problem out rather than move your child from the school. Before we proceed with your application we will ask your child's current school for

information, also, we will request that the application is signed by the head teacher or head of year to verify that the transfer has been agreed.

Applications for grammar schools are considered by the individual grammar school. Your child will still need to be tested for suitability for a grammar school.

Slough Psychology Service

The aim of the service is to promote children's learning and development in connection with parents, teachers and other professionals. Referrals come from schools and nurseries. For more information please contact the Slough Psychology Service.

Slough Psychology Service 01753 787640.

Does the council have an equal opportunities policy?

The council believes that every child should receive the best possible education. It is committed to providing equal opportunities for all children in its schools so that all children can reach their full potential.

What should I do if my child is ill?

Your child should stay at home if he or she is unwell and you should inform the school. A sick child will probably be unhappy at school. If the illness is infectious you may need a certificate from your doctor before the child returns to school.

What should I do if I suspect my child is being bullied?

If you suspect your child is being bullied you should talk to your child's class teacher.

Will my child be entitled to any assistance with transport?

Pupils aged 11-16 attending maintained schools are provided with a free travel pass if:

- they live in the Borough of Slough and
- they attend their catchment school and
- they live more than 3 miles from the school

The distance will be calculated by the LA using the shortest available walking route from the child's home to the school. Catchment schools are those that serve the catchment areas as defined by the LA.

If the designated school is full, transport may be provided to the nearest school with a place available as determined by the LA. Parents may be asked to provide evidence that they have been unsuccessful in applying for a place at their catchment school and any other schools.

Pupils from low income families

Parents with children eligible for transport will be required to re-apply for transport if they move house or their child(ren) change(s) school.

Pupils aged 11-16 years (years 7 to 11) who live more than 2 miles from one of the 3 "nearest qualifying schools" are provided with a free travel pass if they are:

- entitled to Free School Meals OR
- their parents are in receipt of their maximum level of Working Tax Credit.

The 2 mile limit is measured as the shortest available walking route.

Pupils aged eleven to sixteen years (years 7 to 11) who live more than 2 miles but less than fifteen miles from the nearest suitable school preferred on grounds of religious belief, are provided with a free pass if they are:

- entitled to Free School Meals OR
- their parents are in receipt of their maximum level of Working Tax Credit.

The 2 mile limit is measured as the shortest available walking route.

NB For Parents applying under this criterion - a new application needs to be submitted every school year.

For more information about home to school transport please contact the Education Transport Team.

Education Transport Team 01753 875729

Are pupils over 16 entitled to transport?

Pupils and students without a statement of SEN, aged between 16 and 19 and in full-time further education can apply for a Student Reduced Fare Card. The card will allow students to travel on First Beeline buses in the area at a reduced rate. For more information please contact the Education Transport Team.

Education Transport Team 01753 875729

Is there any financial assistance to support pupils at school?

Pupils over 16 attending further education at school on a full time basis may be eligible for an Education Maintenance Allowance (EMA), worth up to £30 a week. For more information and an application form please contact the EMA helpline on 0808 101 6219.

Is there any assistance for parents with children at independent schools?

Slough Borough Council has no scheme to help parents with the costs of educating secondary age children at independent schools.

Is my child entitled to free school meals?

Only children, whose parents/guardians are eligible under the following categories, are entitled to free school meals:

- **Income Support (IS)**
- **Income Based Job Seekers Allowance (IBJSA)**
- **Support under part VI of the Immigration and Asylum Act 1999**
- **Child Tax Credit**

It applies to the parents of children who are in receipt of Child Tax Credit, but who are **not** entitled to Working Tax Credit, and whose annual income (as assessed by her Majesty's Revenue & Customs (HMRC)) does not exceed the income threshold set by the Treasury. The HMRC will automatically issue a **Tax Credit Award Notice (TC602)** to you.

- **Guarantee element of State Pension Credit**

Application forms are available from your child's school and should be returned to the school when you have completed it. Please contact your child's school or the number below if you have any general queries about free school meals.

Free School Meals Enquiries 01753 875409

Can I apply for help with the costs of school clothing?

Slough Borough Council has no scheme to assist parents with the purchase of school clothing but some schools sell second hand uniforms at reasonable prices. Please contact your child's school for more information.

Questions & Answers

- Q. If I put the Grammar School on the CAF does this mean that my child will be entered for the 11+ test.**
- A. No. Slough Grammar Schools will issue a registration form to sit the 11+ test. The registration form is to ensure that testing arrangements can be made early, it is not an application form for a place at the school. To be considered for a place at the school, the school must be shown as a preference on the CAF as well.
- Q. Can my child sit the 11+ test for other authorities.**
- A. Yes. The school must be ranked on the CAF. You will need to register to sit other 11+ tests. For more information contact the LA for that school.
- Q. Is there any guarantee that I will get one of the schools listed on the CAF, even if I do not list my designated school, or if my child has reached the 11+ pass mark.**
- A. No. The Local Authority cannot guarantee a place at any school as the demand for each school changes every year. There is also no guarantee of a place at a grammar school even if your child reaches the 11+ pass mark. In Slough we are committed to complying with parent's preferences where possible.
- Q. Does it matter where I rank the Grammar school preference.**
- A. Yes. You are advised to list your school preferences in the order you would most like your child to attend. We will apply the admissions criteria to each of your applications equally. If more than one school is able to offer your child a place we will make sure you will be offered the highest rank preference. If you turn down the place offered there is no guarantee that the LA can offer a place at another school on your CAF.

Please note that the information published in this booklet was correct at the time of going to print. Admission arrangements are subject to review and could change before, during or after the 2008/2009 school year.

Baylis Court School Admissions Policy (Foundation)

1 Admissions

- 1.1 Pupils will be admitted to the school without reference to academic ability or aptitude.
- 1.2 This is a single sex school by designation and girls only will be admitted.

2 Oversubscription Criteria

In the event of the school being oversubscribed, pupils will be admitted in the following order of priority:

- 2.1 Children with a Statement of Special Educational Need.
- 2.2 Children in the care of a local authority or provided with accommodation by the local authority in accordance with Section 22 of the Children Act 1989.

3 Tie Breakers

For any admission category that is over-subscribed there are two stages of further consideration;

- 3.1 Where exceptional medical, social or special educational needs are demonstrated, an application may be prioritised by the Admissions Board but only within the same admission category.
- 3.2 If there are no exceptional circumstances, all other applications will be prioritised first by the admission category and then by distance from the home address to the school building.

4 Application outside of the normal intake timetable

Applications for admission into year groups outside of the normal intake timetable (i.e. for pupils moving into the designated area or wishing to transfer from another school) shall be allowed unless the year group into which admission is sought exceeds the size dictated by the net capacity of the school. The planned admission number for each year group in 2009 is 155.

5 Sixth Form

The maximum number of places in the sixth form is 100.

6 Appeals against non-admission

The school will establish arrangements for appeals against non-admission which will be independent of the school.

Herschel Grammar School Admissions Policy (Foundation)

1. The school's standard admission number is 120.
2. Pupils will be admitted at the age of 11 by reference to their ability and aptitude which will be determined by their performance in entrance tests consisting of Verbal Reasoning, and Non-Verbal Reasoning tests set by the National Foundation for Educational Research. The procedure for application and testing will be published by the school each year.
3. Where the number of pupils gaining 111 or more in the tests exceeds the number of places available, places will be allocated (subject to paragraph 4) according to the following criteria: (i) rank order of performance in the admission tests.
4. In the event of one or more eligible pupils being tied for the final place or places, priority will be decided according to proximity to the school by a suitable walking route as measured from the main gates closest to the school's reception office to the front door of the applicant.
5. A waiting list will be held for all those pupils who score 111 and above but who may not be offered a place initially due to oversubscription. This waiting list will operate for one month after the commencement of the academic year.
6. No child will be admitted to the school, other than at the start of Year 7, unless there are available places and:
 - (i) they are transferring from another grammar school, or
 - (ii) they have not already taken the 11+ test, reside in the area (as defined by 10 below) and are successful in the school's entrance examination.

Any pupil who has taken the 11+ test will not be permitted to re-sit an entrance examination for Herschel Grammar School whilst at statutory school age.

7. The maximum number of places in the Sixth Form is 250. The intended number of students admitted from outside the school is 30. There are a variety of Sixth Form courses on offer each with different entry requirements. Full details of these are published annually in the Sixth Form prospectus and applicants should contact the school for information. A supportive school report in the form of a letter from the current Headteacher will be required.
8. The school will establish arrangements for appeals against non-admission, which will be independent of the school.

9. The school will publish details of admissions and appeals arrangements every year.
10. The 'area' for Herschel is defined with a parental or legal guardian address in the following districts: Slough; Burnham; Farnham Common; Farnham Royal; Windsor; Iver; Iver Heath; Datchet; Colnbrook.

Langley Grammar School Admissions Policy (Foundation)

1. The school's standard admission number is 120 but the planned admission number for September 2009 is 145.
2. Pupils will be admitted to the school at the age of 11 by reference to their ability which will be determined by their performance in entrance tests consisting of Verbal Reasoning and Non Verbal Reasoning tests set by the National Foundation for Educational Research. The procedure for registration for testing and application will be published by the school every year in a document 'Admissions procedure for 11+ entry'.
3. Where the number of applications exceeds the number of places available, places will be allocated according to rank order of performance in the admission tests, subject to paragraph 4.
4. In the event of one or more eligible pupils being tied for the final place or places, priority will be decided according to the following criteria:
 - (i) proximity to the school by a suitable walking route as measured from the main double entrance gate of Langley Grammar School to the front door of the candidate's house.
5. A waiting list will be held for all those pupils who score 111 and above but who may not be offered a place initially due to over subscription. This waiting list will operate until 30 September of 2009.
6. Admissions after the initial year of entry will depend upon the availability of a place, and suitability of a pupil for a grammar school education as determined by admission tests. This includes admission to the Sixth Form where the relevant admission test will be performance in GCSE examinations or equivalent.
7. The maximum number of places in the Sixth Form is 300. The intended number of students to be admitted from outside the school is 20. There is a variety of Sixth Form courses on offer each with different entry requirements. Full details of these are published annually in the Sixth Form Prospectus and applicants should contact the school for information. A supportive school report in the form of a letter from the current Headteacher will be required.

8. The school will establish arrangements for appeals against non-admission, which will be independent of the school.
9. Details of admissions and appeals arrangements are published by the school every year.

St. Bernard's Catholic Grammar School (VA)

Oversubscription criteria

For Admissions to the Planned Admission Number i.e. at Age 11+:

Should places be oversubscribed, the Governing Body will consider children for admission following the criteria set out below:

1. Roman Catholic children, in respect of whom the Governing Body has a written recommendation from their Roman Catholic Priest.
2. **Children of other Christian denominations**

In the event of there being vacancies after all the Roman Catholic children have been considered, the Governing Body will consider admitting children of other Christian denominations whose parents wish to obtain an education for their children in a Roman Catholic atmosphere, and in respect of whom the Governing Body has a written recommendation from their Minister of Religion.
3. **Children of Other Faiths**

In the event of there being vacancies after all the children of other Christian denominations have been considered, the Governing Body will consider admitting children of other faiths whose parents wish to obtain an education for their children in a Roman Catholic atmosphere, and in respect of whom the Governing Body has a written recommendation from their Minister of Religion.

In the event of there being vacancies after all the above have been considered, the Governing Body will consider admitting other children.

If necessary, the Governing Body will determine an order of priority within the above categories, based on the child's score in the Selective Tests and proximity to the school, by a suitable walking route as measured from the main double entrance gate of St Bernard's Catholic Grammar School to the front door of the candidate's house.

Waiting list

The school will keep a waiting list of the names of applicants who have qualified for admission but have not been allocated a place, ranked in descending order according to the above criteria.

The placing of a child's name on the waiting list does not remove the right of appeal. Parents will be informed if their child's name has been placed on this list.

The waiting list will be in operation from the day the original places are allocated until the end of September 2009.

St Joseph's Catholic High School Admissions Policy (VA)

St Joseph's Catholic High School is a voluntary aided co-educational school, within the Local Education Authority (LEA) of Slough and the Diocese of Northampton.

The Governing Body Admissions Committee is responsible for Admissions. The Planned Admissions Number for 2009/10 is 124.

APPLICATION PROCEDURES: Parents who wish to apply for a place for their child at St Joseph's Catholic High School need to name St Joseph's on the Common Application Form (CAF) and return the form to their Local Education Authority. They must also complete a St Joseph's Application Form and return it to the school by 24th October 2008.

Children with a Statement of Special Educational Needs where St Joseph's has been named in the Statement, will be admitted in accordance with the regulations and the policy of the Local Authority.

In the event of there being more applications than the planned admissions number, priority will be given according to the following criteria:

- 1) Looked After Children
- 2) Baptised Catholic Children from Catholic Feeder Schools with a priest's recommendation
- 3) Baptised Catholic Children from other Catholic schools with a priest's recommendation
- 4) Baptised Catholic Children from other schools with a priest's recommendation
- 5) Baptised Catholic Children from Catholic Feeder Schools
- 6) Baptised Catholic Children from other Catholic schools
- 7) Baptised Catholic Children from other schools
- 8) Children of other faiths from Catholic Feeder schools with a religious leader's recommendation
- 9) Children of other faiths from other Catholic schools with a religious leader's recommendation
- 10) Children of other faiths from other schools with a religious leader's recommendation

Children from other faiths should be sympathetic to the ethos of our Catholic school.

A completed Priest's/Religious Leaders Recommendation Form (which is attached to the school application form) will be asked for to support the application.

Explanatory notes:

Catholic: A Catholic child is defined as a child baptised in the Roman Catholic Church or baptised in one of the other rites of the Catholic Church whose members are in full communion with the Bishop of Rome (Pope).

Home Address: This is defined as the place where the child permanently lives with his or her parents/legal guardians/carers.

Should parental responsibilities be equally shared, the home address will be considered to be that of the parent/legal guardian/carer who receives the relevant Child Benefit Allowance.

Looked After Children: Looked After children are children who are in the care of a local authority or are provided with accommodation by that authority.

Slough Grammar School Admissions Policy (Foundation)

1. The school's planned admission number for September 2009 is 145.
2. The school will give priority to children in public care as required by the Admissions Code.
3. As a Grammar School, the school is not required to fill all the places if pupils do not meet the admissions criteria. Pupils will be admitted to the school at the age of 11 by reference to their ability and aptitude, which will be determined by their performance in entrance examinations consisting of Verbal Reasoning, Non Verbal Reasoning and Mathematics tests set by the National Foundation for Educational Research.
4. The Governors will buy, supply and run a corresponding test to that run by the three consortium Grammar Schools, having regard to the statuses of Slough Grammar School, i.e. Language College and Science College. The test will be run on an appropriate Saturday (or Saturdays) in November 2008. In this way parents should have all the information about results available when they come to select schools for their child.
5. The required minimum score in the tests is 111. Where the number of pupils gaining 111 or more in the tests exceeds the number of places available, places will be allocated (subject to what follows below) according to the rank order of performance in the admission tests.

6. Section 324 of the Education Act 1996 requires the school to admit a child with a Statement of Special Education Needs which names the school. In cases where pupils have written evidence of special educational needs (from a recognised professional in an appropriate discipline) the governors may take account of the pupil's circumstances in deciding; (i) the appropriate arrangements to be made to enable such pupils to take the test and; (ii) whether to offer the pupil a place should they have failed to reach 111 on the entrance examination. In all such cases, the school will seek to make arrangements in conjunction with the Local Education Authority.
7. In the event of one or more eligible pupils being tied for the final place or places at the school, priority will be decided according to the following criteria:
 - (i) children in public care (Looked After Children). These children must always rank first, in accordance with the school's mandatory duty under para 2.7 of the School Admissions Code;
 - (ii) proximity to the school as normally measured from the main gate of the school to the front door of the child's main or principal home (and/or the front door of a flat) by the easiest walking route or easiest route by public transport
8. In the event of under subscription, the governors may admit pupils strictly according to their rank order in the test and the tie break rules set out in paragraph 6 above. This does not replace a parent's formal right of appeal against refusal of a place.
9. Admissions after the initial year of entry will depend upon the availability of a place and suitability of the pupil for a grammar school education as determined by admission tests. This includes admission to the Sixth Form where the relevant admission test will be performance in GCSE examinations or NARIC verified equivalent.
10. In relation to the Sixth Form, the school gives priority to pupils who are already pupils at the school. As with all applicants, they must meet the entry requirements specified by the school for their preferred courses. The planned admission number for Year 12 for applicants who are not existing pupils is 150. There are a variety of Sixth Form courses on offer, each with different entry requirements. Full details of these are published annually in the Sixth Form Prospectus and the school website. Applicants should contact the school for further information. Academic references will be taken up from the current school.
11. The school will establish arrangements for appeals against non-admission, which will be independent

of the School and will follow local Admissions Forum guidance and the new Schools Admissions Appeals Code.

12. Details of admissions and appeals arrangements will be published by the school every year by 15th April.
13. The Admissions Committee for the Governing Body will publish decisions about admissions and non-admissions to Slough Grammar School annually.

The Westgate School Admissions Policy (foundation)

1 Admissions

- 1.1 Pupils will be admitted to the School without reference to academic ability or aptitude.
- 1.2 Applicants and their parent(s) or person(s) with parental responsibility will be required to attend an induction at the school. Parent(s) or person(s) with parental responsibility and pupils will be expected to sign a partnership agreement which clearly states what is expected of pupils, parent(s) or person(s) with parental responsibility and the School.

2 Oversubscription criteria

- 2.1 In the event of the School being oversubscribed, pupils will be admitted in the following order of priority:
 - 2.1.1 children with a Statement of Special Educational Needs;
 - 2.1.2 children in the care of a local authority or provided with accommodation by the local authority in accordance with Section 22 of the Children Act 1989;
 - 2.1.3 children living in the School's designated areas of Cippenham and Chalvey North in the following order:
 - a. those who have a brother or sister (including children living as siblings in the same family unit), living at the same address already on the school roll and who will still be on roll at the time of the admission,
 - b. those who live closest to the School, based on shortest practicable travelling distance using public roads and footpaths;
 - 2.1.4 Children living outside the School's designated area in the following order:
 - a. those who have a brother or sister (including children living as siblings in the same family unit), living at the same address already on the school roll and who will still be on roll at the time of the admission,

- b. those who attend a primary school within the designated area (Cippenham Junior, Western House),
- c. those who live closest to the School based on the shortest practicable travelling distance using public roads and footpaths.

Notes:

- i. Where a child comes under more than one criteria, then the highest priority criteria will apply, followed by lower priority criteria if further distinction between children is required.
- ii. The child's place of residence is taken to be the parental home.
- iii. The term 'brother or sister' includes half brother or sister or legally adopted child being regarded as the brother or sister.
- iv. Brothers or sisters who will be of sixth form age are counted as brother/sister connections for criteria 2.1.3 or 2.1.4 above.

The Langley Academy Slough

1 General

- 1.1 The Langley Academy is an inclusive school and welcomes children from the whole of the Slough area and beyond. The Governors are also committed to ensuring that the admissions to the Academy reflect the full range of ability.
- 1.2 The Langley Academy will admit up to 180 pupils to Year 7 each September. The admission arrangements described in this document will apply to admissions in September 2009 and subsequent years.
- 1.3 In order to ensure that the intake to the Academy represents the full range of ability, the Academy will use pupil banding as part of its admissions arrangements if it is oversubscribed. Other than to determine the ability band into which a pupil will be placed, the assessment of a pupil's ability plays no other part in the admission arrangements for The Langley Academy.
- 1.4 All applications received will be considered on an 'equal preference' basis.
- 1.5 Admissions to The Langley Academy will be co-ordinated through the Slough LA's Co-ordinated Scheme and its timetable. Applications should be submitted on the Common Application Form to the local authority responsible for the parental address.
- 1.6 All pupils with a Statement of Special Educational Needs that names The Langley Academy will be admitted.

2 Oversubscription criteria

- 2.1 If there are more applicants than the number of places available the following oversubscription criteria will be applied. All applicants, including those with a Statement of Special Educational Needs that names the Academy, will be asked to take an NFER non-verbal reasoning test (or similar) and based on their test score will be placed in one of nine equal ability bands, with the same number of applicants in each band. After places have been allocated to children with a Statement of Special Educational Need that names The Langley Academy, places within each band will be allocated in the following order of priority:
 - (i) Children in Public Care (Looked After Children);
 - (ii) Other applicants on the basis of proximity of the home address to the Academy.
- 2.2 All distance measurements will be made by a straight line from a fixed point within the Academy's site to the front entrance of the applicant's place of residence. In the case of flats and other houses in multiple occupancy, lower floors will be deemed to be closer than higher ones.
- 2.4 A child's permanent address is the place of normal residence during term time. Where parental responsibility is shared, the address of the parent/guardian who receives the Child Benefit Allowance for the child will be taken as the permanent address.
- 2.5 If places become vacant in a band, for example, because parents accept offers of places at other schools, and no applicants in those bands remain without a place, they will be evenly filled by children falling into the next nearest bands (ie the bands on either side, or below or above, if the first child is selected by proximity from the band above, the next will be selected by proximity from the band below.)
- 2.6 Late applications will be dealt with in accordance with the procedures set down by Slough LA as part of their co-ordinated scheme.
- 2.7 The Academy will provide reasonable opportunities for children to take the NFER test that is used to determine the ability band for each child, but with the exception of children with a Statement of Special Educational Needs that names the Langley Academy, children who have sat the Academy's NFER test will be given priority over those who have not.

3 Waiting Lists

- 3.1 Where in any year The Langley Academy receives more applications for places than there are places available a waiting list will be maintained by Academy from 1 September to 31 October of the year to which the allocation applies. It will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.
- 3.2 Children's position on the waiting lists will be determined solely in accordance with the oversubscription criteria set out in Section 2 above. Where places become vacant they will be allocated to children on the waiting list in accordance with the published oversubscription criteria.
- 3.3 Children who are the subject of a direction by the Secretary of State to admit, or are allocated to the Academy in accordance with Slough LA's In-Year Fair Access Protocol, will be given precedence over children on the waiting list .

4 In Year Admissions

- 4.1 Subject to any provisions in the Slough LA's co-ordinated admission arrangements relating to applications submitted for years other than the normal year of entry, the Academy will consider all such applications and if the year group applied for has a place available, a place will be offered. If a place is not available, the parent can ask for his or her child's name to be added to the waiting list. Parents whose application is turned down are entitled to appeal to an independent appeals panel.

5 Appeals

- 5.1 Parents who are not offered a place for their child have the right to appeal to an independent appeal panel. Parents wishing to appeal should obtain an appeal form from the Academy. The form should be sent to reach the Clerk to the Appeal Panel, care of The Langley Academy, within 14 days of the date of the letter confirming the governors' decision not to offer a place. Should an appeal be unsuccessful, the governing body will not consider further appeals within the same academic year unless there have been significant or material changes in the child's circumstances.

6 Arrangements for admission to post 16 provision

- 6.1 The Langley Academy has an Admission Number of 40 for admissions to Year 12, in addition to the students who transfer from Year 11 of the Academy.
- 6.2 The Langley Academy will publish specific criteria in relation to minimum entrance requirements for the range of courses available based upon GCSE grades or other measures of prior attainment. These

will apply to both transfers from Year 11 and new admissions to Year 12.

- 6.3 In the event of there being more than 40 applications for new admissions to Year 12, after the application of the criteria referred to in paragraph 6.2, the following factors will be taken into account in the allocation of places:
- (i) the availability of courses which best suit the applicant's preferences
 - (ii) the effective use of staff resources
- 6.4 If more candidates fulfil the requirements of paragraph 6.3, after allowing for transfers from Year 11, the available places will be allocated in the following order:
- (i) Students in Public Care
 - (ii) Proximity of the student's home address to the Academy.
- 6.5 There will be a right of appeal to an Independent Appeals Panel for unsuccessful applicants.

7 Other points to note:

7.1 Twins and same-year siblings

Where applications are received from twins, triplets or same-year siblings the following procedure will be followed. If one child is selected for a place within their band the twin/triplet/same year sibling will be ranked in their band immediately below Looked After children.

7.3 Confirmation of Address

Home addresses supplied to the Academy will be confirmed with each applicant's primary school, or by other means. In any case of dispute parents will be asked to provide appropriate documentary evidence to confirm address and residency. If false or misleading information is used to gain entry to the Academy, the offer of a place may be withdrawn.

This document can be made available on audio tape, braille or in large print, and is also available on the website where it can easily be viewed in large print.

Secondary Schools in Slough

If you would like a copy of this document translated please ask an English speaking person to request this by calling 01753 539944. Alternatively please call Slough Translation and Interpreting Service on 01753 701157.

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Admissions & Access Team

Education & Children Services, Slough Borough Council, Bath Road, Slough SL1 3UQ

August 2008