

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 27th November 2014

CONTACT OFFICER: Claire Portsmouth
(For all enquiries) (01753) 875472

WARD(S): All

PORTFOLIO: Leader and Commissioner for Finance and Strategy –
Councillor Anderson

PART I **NON-KEY DECISION**

CONTRACTS IN EXCESS OF £250,000

1 Purpose of Report

To advise the Cabinet of additional contracts of an estimated value of over £250,000, that are proposed to be let in the 2014/15 financial year and any exemptions to competitive tendering that have been granted. This is in addition to those that were notified to Cabinet in the April report.

2 Recommendation(s)/Proposed Action

The Cabinet is requested to resolve that the list of contracts attached at Appendix A be endorsed and to determine whether there are any special requirements it wishes to agree, with regard to any particular contract.

3 Slough Joint Wellbeing Strategy Priorities

This report being entirely administrative in nature does not directly contribute to the SJWS priorities. However the contracts listed in the appendix will contribute to all of the priorities.

4 Joint Strategic Needs Assessment (JSNA)

The JSNA will be considered at the time of letting each contract.

5 Other Implications

(a) Financial

The contracts set out in the Appendix are included in approved budgets. Officer delegations authorise Directors to approve expenditure within approved capital budgets and decisions on work programmes within those budgets. Authority to approve additional expenditure up to either 10% or £25,000, whichever is the lower of the total cost of the capital scheme subject to the annual capital payments of the additional expenditure not exceeding the annual amounts included within the capital programme by more than wither 10% or £25,000 whichever is the lowest.

(b) Risk Management

There are no specific issues arising directly from this report.

(c) Human Rights Act and Other Legal Implications

All contracts are let in accordance with the Council's agreed Contract Procedure Rules.

(d) Equalities Impact Assessment

This report being entirely administrative in nature and is not therefore applicable to the Equalities Impact Assessment (EIA). EIA's will be fully considered at the time that each contract is let.

(e) Workforce

Workforce implications will be considered upon the letting of each contract.

6 **Supporting Information**

Council's Constitution

Subject to consultations with the Strategic Director of Resources, Housing and Regeneration in respect of the acceptance of any tender exceeding £100,000, Strategic Directors are authorised to make all decisions on the approval of the select lists of tendered, the invitation, evaluation and acceptance of quotations and tenders and the entering into contracts or agreements for the supply of goods, equipments, materials or services subject to:-

- (a) The intention to tender or enter into a contract of a value exceeding £250,000 having been previously reported and approved by the Cabinet or the appropriate Committee of the Council.
- (b) Exemptions to competitive tendering being reported for information to the Cabinet or the appropriate Committee of the Council (half yearly).
- (c) Any special requirements or directions given by the Council, its Committees or the Cabinet.

Any amendments/addition to the list have to be reported to the Cabinet as they arise and this will be done as necessary in the course of 2014/15 financial year. A list of the contracts is set out at Appendix A to this report and the Cabinet is asked to consider the attached list and endorse it.

7 **Comments of Other Committees**

None.

8 **Conclusion**

Appendix A details contracts of an estimated value of over £250,000, that are proposed to be let in the 2014/15 financial year and any exemptions to competitive tendering that have been granted.

9 **Appendices Attached**

'A' - List of additional contracts to be let in 2014/15 in excess of £250,000.

APPENDIX A

CONTRACTS TO BE LET IN 2014/15 IN EXCESS OF £250,000

Customer and Community Services

1. Thames Valley Athletic Centre – Contract document signing with RBWM

Resources, Housing & Regeneration

2. ERP (financial management system)
3. School Modernisation Programme
4. Building Maintenance and Building Cleaning (Corporate and HRA)

Wellbeing

5. School Meals (still to be agreed)

Corporate (across one or more directorates)

6. Insurance Services – Leasehold property and other corporate insurance cover