

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 5th September 2016

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WARD(S): All

PORTFOLIO: Leader and Commissioner for Finance and Strategy –
Councillor Munawar

PART I **NON-KEY DECISION**

ADDITIONAL CONTRACT IN EXCESS OF £250,000 IN 2016/17

1 Purpose of Report

To advise the Cabinet of a further contract of an estimated value of over £250,000 that is proposed to be let in the 2016/17 financial.

2 Recommendation(s)/Proposed Action

The Cabinet is requested to resolve that the following contract be endorsed and to determine whether there are any special requirements it wishes to agree, with regard to the contract:

- CAPITA SIMS.net and FMS Support Service

3 Slough Joint Wellbeing Priorities and Five Year Plan

This report being entirely administrative in nature does not directly contribute to the priorities. However the contract listed in the report will contribute to the priorities of both the Wellbeing Strategy and the Five Year Plan.

4 Joint Strategic Needs Assessment (JSNA)

The JSNA will be considered at the time of letting each contract.

5 Other Implications

(a) Financial

The contract set out in this report is included in approved budgets. Officer delegations authorise Directors to approve expenditure within approved capital budgets and decisions on work programmes within those budgets.

(b) Risk Management

There are no specific issues arising directly from this report.

(c) Human Rights Act and Other Legal Implications

All contracts are let in accordance with the Council's agreed Contract Procedure Rules.

(d) Equalities Impact Assessment

This report being entirely administrative in nature and is not therefore applicable to the Equalities Impact Assessment (EIA). EIA's will be fully considered at the time that each contract is let.

(e) Workforce

Workforce implications will be considered upon the letting of each contract.

6 Supporting Information

Council's Constitution

- 6.1 The Council's Constitution requires that the intention to tender or enter into a contract of a value exceeding £250,000 is reported and approved by the Cabinet. Exemptions to competitive tendering must also be reported for information to the Cabinet.
- 6.2 At its meeting on 11th April 2016 the Cabinet approved a list of contracts in excess of £250,000 in the 2016/17 financial year and agreed that any amendments/addition to the list would be reported to the Cabinet as they arise and this will be done as necessary in the course of 2016/17 financial year. Two further contracts were identified and endorsed by the Cabinet on 18th July 2016.

CAPITA SIMS.net and FMS Support Service

- 6.3 Approval is sought from Cabinet to commence procurement of the above contract with an estimated value of £420,000. Slough Borough Council has historically brokered support contract arrangements for the Capita SIMS net and FMS IT applications on behalf of Slough schools. The support function provides a helpdesk, training and information/support services to schools. The current contract with Capita SIMS commenced on 1 April 2013 and ended on 31 March 2016, with a one year extension agreed to 31st March 2017.
- 6.4 As no further extensions are allowed, there is a need to re-tender so that schools continue to receive good quality support and achieve better value for money. It is proposed to issue a tender for a three year contract, with an approximate value in the region of £420k (around £140k per year). There are no financial implications for the local authority as the costs of the contract are recharged to Slough schools annually and the support charge for each contract year is not paid until the financial year has been reached.

7 Comments of Other Committees

None.

8 **Conclusion**

The Cabinet is requested to approve the commencement of tendering for an additional contract with an estimated value of over £250,000 that is proposed to be let in the 2016/17 financial year.

9 **Appendices Attached**

None.