

# **SIGNIFICANT OFFICER DECISIONS**

## **16 NOVEMBER TO 15 DECEMBER** **2016**

### **DECISIONS**

20/16 – 21/16

### **DATE OF PUBLICATION:**

30<sup>th</sup> December 2016

### **DEADLINE FOR MEMBER CALL-IN:**

5.00pm on 9<sup>th</sup> January 2017

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# **SIGNIFICANT OFFICER DECISIONS**

## **BACKGROUND**

### **About this document**

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function. Part 3 of the Council's Constitution sets out the Responsibility for Functions and Scheme of Officer Delegation. This document lists the decisions taken by officers under this scheme during the period stated.

### **Distribution**

The schedule is circulated monthly to all Members and published on the website. This document, and any reports relating to individual decisions, are published on the Council's website in accordance The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

### **Decisions included in the Schedule**

The definition of the categories for 'Significant' Officer Decisions to be included in the Schedule are set out below:

1. Tenders/Contracts over £50,000 or 'sensitive' excluding individual social services care packages and school placements.
2. Exemptions to Competitive Tendering.
3. Redundancies/Early Retirements above 5 in Service area\*
4. Decision to commence formal organisational restructuring/consultation.
5. Consultation responses other than technical responses where officers asked for Member views.
6. Write-off of individual debts between £5,000 and £15,000.
7. Decisions arising from external report on significant Health and Safety at Work Act risk.
8. Compulsory Purchase Orders.
9. Action with regard to Petitions in accordance with the Council's Petition Scheme
10. Any exceptions made to the Council's agreed tender procedure as set out in Financial Procedure Rules
11. Consultancies over £5,000 (excluding cover for established posts) or any consultancy/employment offered to former Senior Officers of the Council of 3<sup>rd</sup> tier and above.
12. Other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.
13. Appointments to casual vacancies on committees, sub committees, Panels, Working Parties and outside bodies
14. Specific decisions that have been delegated to a particular officer by resolution at a Cabinet meeting to be taken following consultation with the relevant Commissioner

\*Decisions taken on the Redundancy/Early Retirement of a senior level officer to be reported to Group Leaders, Cabinet and Employment and Appeals Committee.

## **Call-in**

Any Member of the Council may call-in an officer decision specified in this Schedule by following the procedure set out in paragraph 21 of Part 4.5 of the Council's Constitution. Member call-ins must be submitting in writing to the Head of Democratic Services and state the reasons why the request to have the matter considered by Scrutiny has been made. The call-in must be received within five working days of delivery of the publication of the decision (by 5.00pm). Members call-ins of officer decisions will be submitted to the next Overview & Scrutiny Committee for consideration and dealt with in the same way as other post decision call-ins.

## **Exempt information**

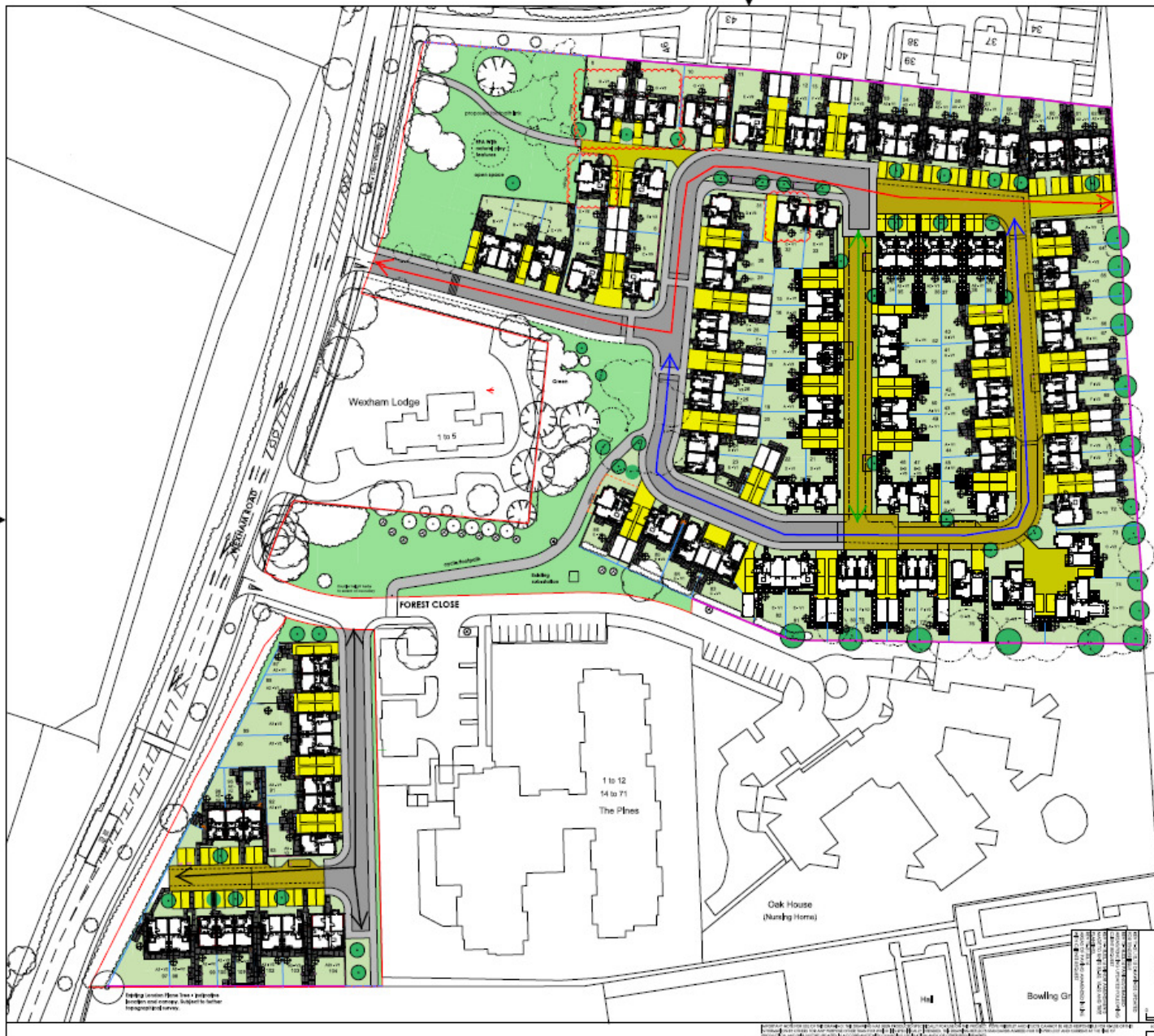
Any supporting reports considered by the decision-maker will be published on the website in a separate appendix, unless they contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

## **Further information**

The schedule will be published monthly. A copy can be obtained from Democratic Services at St Martin's Place, 51 Bath Road on weekdays between 9.00 a.m. and 4.45 p.m. or Tel: (01753) 875120, email: [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk).

A copy will be published on Slough Borough Council's Website: [www.slough.gov.uk](http://www.slough.gov.uk)

<b>Ref</b>	20/16
<b>Title of decision</b>	Approval of street names for new residential development
<b>Date decision taken</b>	15 <sup>th</sup> December 2016
<b>Decision maker</b>	Sanjay Dhuna – Head of Planning & Building Control
<b>Portfolio</b>	Housing & Urban Renewal
<b>Details of decision taken</b>	To approve the proposed street names of Rosebay Avenue, Century Lane, Boundary Drive and Foxglove Close for new residential development at the former Wexham Nursery site.
<b>Reasons for taking decision</b>	The developer did not wish to use the street/building names from the Council's pre-approved list of names.
<b>Options considered</b>	The developers have advised that the choice of street names reflects the sites previous use as a nursery and its proximity to a cricket ground.
<b>Details of any conflict of interest, disclosable pecuniary interest or non-statutory disclosable interest declared</b>	None.
<b>Reports considered</b>	Slough Borough Council's Street Naming and Numbering Guidance.



**GENERAL NOTES/KEYS:**

TO BE UPDATED WITH THE NEXT REVISION

- KEY:**
- PROPOSED TREES
  - EXISTING TREES TO BE REMOVED
  - EXISTING COTTAGES DEMOLISHED
  - SHED
  - HNS
  - RICHART UNITS, 4m for 2 bedroom & 4m for 3 & 4 rooms
  - COMPOST BINS
  - PRIVATE PATHS & PATIOS
  - 1800mm HIGH CLOSE BOARD
  - BRICK FENCE WITH CAPPING
  - PRIVATE GATE
  - 215mm WIDE 1800mm HIGH BRICK WALL
  - 1100mm HIGH RAILINGS
  - TURF PRIVATE
  - TURF PUBLIC
  - HIGHWAY ACCESS (PARKING)
  - HIGHWAY FOOTPATH (PARKING)
  - HIGHWAY SHARED SURFACE (BLOCK PAVING)
  - PARKING ACCESS SHARED SURFACE (BLOCK PAVING)
  - PARKING SPACES (BLOCK PAVING)
  - POST AND RAIL FENCE
  - BOUNDARY CLOSE BOARD FENCE

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**ARCHITECTS**  
ARCHITECTS | TOWN PLANNING | URBAN DESIGN

5, 6/F / LEVEL  
HOUSING DEVELOPMENT  
WEXHAM ROAD  
SLOUGH

1/16 LAYOUT PLAN

TENDER ISSUE

PP1274/ 2000-01

TS

Building Location Plans show a proposed building and are subject to further investigation.

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<b>Ref</b>	21/16
<b>Title of decision</b>	Heads of Terms Moxy and Residence Inn, Slough – The Old Library Site
<b>Date decision taken</b>	12 <sup>th</sup> December 2016
<b>Decision maker</b>	Assistant Director, Assets, Infrastructure & Regeneration
<b>Portfolio</b>	Leader and Finance & Strategy Housing & Urban Renewal
<b>Details of decision taken</b>	<p>Moxy and Residence Inn, Slough</p> <p>On behalf of the Council, non binding Heads of Terms previously agreed by Slough Urban Renewal and Cycas (the hotel operator under the Marriott brand) were signed but are subject to various ‘riders’ following recommendations made by the Council’s retained solicitors. They are approved by Legal Services and a copy is retained by Democratic Services.</p>
<b>Reasons for taking decision</b>	<p>Non binding Heads of Terms (HOTs) were previously approved and signed by SUR (the developer) and Cycas (the Lessee). This secured brand exclusivity and set out the overall principles under which potential development and leasing arrangements were to be negotiated between the Parties.</p> <p>SBC was not a party to the HOTs as they had reservations about certain conditions including the practical completion process and the Landlords obligation to repair.</p> <p>The HOTs are commercially sensitive and include exempt information, therefore they do not form part of this report. A copy of the terms is held by Legal Services.</p> <p>It has been agreed that there will be a single PC process (thereby reducing the risk of the rent payment date being delayed) and obtained in principle approval for a full repairing lease.</p> <p>SUR required SBC to commit to the originally signed HOTs to provide sufficient comfort for them to commit to additional expenditure.</p> <p>By signing the HOTs, subject to the ‘riders’, the Council are not exposed to risk and allows the SUR to commit to consultancy costs / negotiations and continue to secure contracts by the expiry of the exclusivity period with the operator (March 2017).</p>

<b>Options considered</b>	The Council could insist on the existing signed HOTs being rescinded. For this to happen, both Cycas and SUR need to agree the 'riders' and to arrange for re-signing by all Parties, which may cause further delay and a lost opportunity.
<b>Details of any conflict of interest, disclosable pecuniary interest or non-statutory disclosable interest declared</b>	None.
<b>Reports considered</b>	Cabinet reports, June and September 2016 as published. Heads of Terms, not published, contain exempt information.

## **Petitions**

In accordance with the Council's Petition Scheme and the schedule of Significant Officer Decisions please find below a list of petitions submitted to the Council and a summary the response provided. Further details of the petitions can be found on Slough's website: <http://www.slough.gov.uk/moderngov/mgePetitionListDisplay.aspx?bcr=1>

### **16-19 – Residents Parking Only on Elmhurst Road**

This petition was received on 14th November, 2016.

We the residents of Elmhurst Road, Slough, SL3 8LT would like to apply for residents parking only due to the high demand for parking spaces that the people of Langley don't have whilst visiting Langley village shops.

This petition was responded to by the Team Leader, Parking Services on 25<sup>th</sup> November 2016

Thank you for the submission of the above petition.

Slough Borough Council is pleased to advise that we can consider this request, and it has been placed on our waiting list for projects to be delivered in 2017/18. The process to implement such schemes is currently under review and therefore we are unable to provide timescales at present, but we must advise that the implementation of such schemes can take several months.

Once we have allocated a resource to further investigate and design a scheme, letters will be sent to affected residents with information about the proposal. Details of how to make representations before any scheme is implemented will also be provided, and a decision will then be made on how best to proceed based on any feedback received.