

## **SLOUGH BOROUGH COUNCIL**

**REPORT TO:** Council **DATE:** 24th April 2018

**CONTACT OFFICER:** Member Panel on the Constitution  
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**WARD(S):** All

### **PART I** **FOR DECISION**

#### **Proposed Amendments to Terms of Reference of Joint Parenting Panel and Constitution of the Schools Forum**

1. **Purpose of Report**

To report the recommendation of the Member Panel on the Constitution regarding proposed updated terms of reference of the Joint Parenting Panel and updated Schools Forum Constitution.

2. **Recommendation**

The Council is requested to resolve:

- (a) That the updated Terms of Reference of the Joint Parenting Panel as set out at Appendix A be approved.
- (b) That the Constitution of the Schools Forum as set out at Appendix B be approved.

3. **Supporting information**

**Joint Parenting Panel**

- 3.1 This report sets out the Joint Parenting Panel's revised Terms of Reference following consideration by the Joint Panel at its meeting in December 2017.
- 3.2 The JPP held a workshop on 5 October 2017 to review (amongst other things) the Panel's current TOR and agree its ways of working.
- 3.3 The Panel's current TOR were agreed by full council in September 2016 and include the requirement for the council's Director of Children, Learning and Skills and the Chief Executive of the Slough Children's Services Trust (SCST) to review the TOR document annually.
- 3.4 Members reviewed the current TOR and considered what was working well and what needed to change. The following suggestions were noted:
  - Update the Panel's list of responsibilities
  - Update the list of non voting members on the Panel

- Reflect the change in title of the Cabinet member for children & education
- Include two appendices, one summarising the six priorities of the Corporate Parenting strategy 2016 – 2018 and another setting out our pledge: our promises to our looked after children in Slough
- Tidy up a number of grammatical errors in the document.

3.5 The feedback from this discussion was used to develop revised TOR for the Panel which were considered and endorsed by the JPP.

### **Schools Forum**

3.6 This report sets out the updated Constitution of the Schools Forum following consideration by the Forum on 9<sup>th</sup> November 2017.

3.7 The Constitution had been amended in the light of updated DfE guidance documents, namely: Schools Forums Operational and Good Practice Guide and Schools Forums Powers and Responsibilities.

3.8 The Schools Forum Constitution was last updated in 2015 when a number of changes were made. Much of the Constitution remains in place in the version presented with this report.

3.9 The main changes are:

- to update weblinks to ensure that the latest information is readily available
- to remove old appendices
- to clarify wording

3.10 There are no significant changes within the document and the revised Constitution is set out at Appendix B.

#### Recommendation of the Member Panel on the Constitution

3.11 The Member Panel on the Constitution considered the revised terms of reference of the JPP and School Forum at its meeting on 10<sup>th</sup> April 2018 and recommended to the Council that they be approved and the Constitution be updated accordingly.

### 4 **Appendices**

Appendix A - Draft Terms of Reference – Joint Parenting Panel  
Appendix B – Constitution – Schools Forum

### 5 **Background Papers**

None