

**ARBOUR PARK Volunteer Application Form**

**PLEASE USE BLACK PRINT – An application form MUST be completed and submitted for any volunteering role.** The completed Volunteer Application Form must be e-mailed to: [activeslough@slough.gov.uk](mailto:activeslough@slough.gov.uk)

**PERSONAL DETAILS**

First Name(s):.................................................... Surname:.............................................................

Address:............................................................ Home Tel. No:................................................................................................................................ Daytime Tel. No:...................................................

.......................................................................... Mobile Tel. No:.....................................................

.......................................................................... Email Address:.....................................................

Post Code:........................................................

Please tick your employment status:

Employed ❒ Self employed ❒ Retired ❒ Unemployed ❒ Student ❒ Unable to work ❒

Please advise details of next of kin.

Name:

Relationship:

Address:

Telephone/Mobile:

Email:

Please indicate which days and times you are available to volunteer.

**Monday Tuesday Wednesday Thursday Friday**

Morning ❒ Morning ❒ Morning ❒ Morning ❒ Morning ❒

Afternoon ❒ Afternoon ❒ Afternoon ❒ Afternoon ❒ Afternoon ❒

Evening ❒ Evening ❒ Evening ❒ Evening ❒ Evening ❒

**Saturday Sunday**

Morning ❒ Morning ❒

Afternoon ❒ Afternoon ❒

Evening❒Evening ❒

Please give brief details of any previous voluntary or work experience that you have undertaken:

Please give details of any other experience which you feel is relevant to this role or any voluntary opportunities that you are looking for:

Please tell us briefly why you would like to volunteer:

**DRIVING**

Do you hold a current driving licence? Yes ❒ No ❒

If yes do you have your own transport that you can use whilst volunteering? Yes ❒ No ❒

Please note petrol expenses will be reimbursed if own transport is used whilst volunteering.

## CRIMINAL CONVICTIONS

Have you ever been convicted of any offence by any court or received a formal police caution?

Yes ❒ No ❒

If yes please give full details:

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| --- | --- | --- | --- |
| **REFERENCES**  **All candidates –** Please give details of two referees whom we may ask about your suitability for volunteering. One of these should be your current or most recent employer. Referees must not be related to you. If you are at school/college or have just left, please give the name and address of a head teacher/tutor and also the manager of your most recent work experience placement – if applicable. We reserve the right to approach your current and any previous employer. | | | |
| **Reference 1 :** | | **Reference 2:** | |
| Name of referee: | | Name of referee: | |
| Name & address of organisation/person: | | Name & address of organisation/person: | |
| Tel. No: | | Tel. No: | |
| E-Mail: | | E-Mail: | |
| Occupation: | | Occupation: | |
| Capacity in which known to you: | | Capacity in which known to you: | |
| Dates of employment: to  (dd/mm/yyyy) | | Dates of employment: to  (dd/mm/yyyy) | |
| If you are called for interview, may we contact your referee? | Yes ❒ No ❒ | If you are called for interview, may we contact your referee? | Yes ❒ No ❒ |

|  |  |
| --- | --- |
| DISABILITY DISCRIMINATION ACT 1995 AND 2005 The council wishes to encourage disabled people to apply for volunteer opportunities – all information will be treated in confidence. | |
| Do you have a disability as outlined in the Disability Discrimination Act 1995 and 2005? (see General Information section within the job pack for detailed definition) | Yes ❒ No ❒ |
| If yes, please state the type of disability you have: | |
| In relation to any disability, do you have any particular requirements in order to attend an interview? | Yes ❒ No ❒ |
| If yes, please give details : | |

|  |
| --- |
| **DECLARATION**  I certify that the information provided is true and accurate and in particular that I have not omitted any facts which may have a bearing on my application. I understand that any subsequent voluntary agreement with the Council will be made on the basis of the information I have provided. I understand that a false declaration which results in my appointment as a volunteer with the Council will render me liable to termination of my volunteer placement. I give explicit consent that the information which I give on this form may be processed in accordance with the Council’s registration under the Data Protection Act 1998. I have not canvassed either directly or indirectly any officer or member of Slough Borough Council in connection with this volunteer placement.  I agree to Slough Borough Council carrying out recruitment screening relevant to my volunteer application.  Mark box to agree and sign below ❒  Signature: ................................................ Date: ................................ (dd/mm/yyyy) |

**EQUAL OPPORTUNITY MONITORING**

Slough Borough Council is committed to equal opportunities. In order for us to monitor the effectiveness of our equality policy it would be helpful if you could provide the following information. This information is kept strictly confidential.

Date of Birth: Age:

Gender: 

Ethnic Origin:

1. **White D. Black or Black British**

British ❒ Caribbean ❒

Irish ❒ African ❒

Other (please state)….......………......... Other (please state) ...............…....…......…

1. **Mixed E. Chinese or other ethnic group**

White and Black Caribbean❒Chinese ❒

White and Black African ❒ Other (please state) ...................................

White and Asian ❒

Other (please state).............................. **F. I do not wish to provide this**  **this information** ❒

1. **Asian or Asian British**

Indian ❒

Pakistani❒

Bangladeshi ❒

Sikh ❒

Other (please state)……....……............