

26<sup>th</sup> February 2021

Directorate: Regeneration  
Contact Name: Parking Services  
Contact No: 01753 475111  
Email: [parking@slough.gov.uk](mailto:parking@slough.gov.uk)

The Occupier

Dear Sir/ Madam,

### **Introduction of Resident Permit Scheme**

I am writing to provide you with an update on the informal consultation that took place in June 2020, whereby a residents permit scheme and/ or waiting restrictions were proposed to various locations in Chalvey.

As you are aware, the results have been analysed and discussions have taken place with your ward councillors and a decision has been made to proceed with a residents permit scheme and/ or waiting restrictions to the following locations:

Alexandra Road, Brammas Close, Chalvey Road West, Church Street, Clive Court, Greenwatt Way, High Street Chalvey, Ladbrooke Road, Primary Road, The Green, Turton Way and White Hart Road.

This scheme has been introduced under an Experimental Traffic Regulation Order (TRO) which lasts up to 18 months. This means once the TRO becomes operational, the initial 6 month period acts as the consultation period whereby the public can write in with their views on the scheme. All comments received will be formally logged and once the 6 month consultation has elapsed, all feedback will be analysed and a decision will be made on the next steps.

Please note the TRO for this scheme will be operational from 5<sup>th</sup> March 2021 and we will be accepting comments up until 5<sup>th</sup> September 2021.

**In line with the consultation, we are pleased to offer one free Resident Permit to each eligible household for the first two years the scheme is operational. Please note a second permit can be applied for but this is dependant on kerb capacity.**

Information on resident parking schemes, permit prices and how to obtain a permit can be found below and in the **Frequently Asked Questions** document attached.

### **What Happens Next?**

You can apply for permits online at: <http://www.slough.gov.uk/parking-travel-and-roads/parking-permits.aspx>.

You will need to set up an account and a virtual permit will be issued once your application is approved. It can take up to 24 hours for your permit application to be processed, once it has been received.

Please note any resident who resides in a new or existing development where limited or no parking is provided, would not be eligible for a residents parking permit.

For locations where a waiting restrictions (no loading at any time, double yellow line, single yellow lines etc) and/ or school keep clear markings have been introduced, these will be enforced from **Friday 5<sup>th</sup> March 2021**.

For locations where a residents permit scheme have been introduced, the parking controls which apply Monday to Friday 8am to 6pm, will be enforced from **Friday 12<sup>th</sup> March 2021**.

### **Have your say**

A detailed plan of the scheme, copy of the Legal Order and Public Notice can be viewed at: <https://www.slough.gov.uk/consultations-petitions/public-notices-orders/4>.

You can submit you comments to this scheme in the following ways:

**Online:** <https://slough.citizenspace.com/transport/grove-academy-chalvey-parking-controls>

**Email:** [parking@slough.gov.uk](mailto:parking@slough.gov.uk)

**By Post:** Parking Development, Slough Borough Council, Observatory House, 25 Windsor Road, Slough, Berkshire SL1 2EL

As stated above the formal consultation starts on 5<sup>th</sup> March 2021 and will end 5<sup>th</sup> September 2021.

Yours faithfully



Manjinder Jutla  
Engineer – Parking Development

## **Frequently Asked Questions**

### **What is the scheme being proposed?**

A residents permit scheme and/ or waiting restrictions are being proposed to the following locations:

Alexandra Road, Brammas Close, Chalvey Road West, Church Street, Clive Court, Greenwatt Way, High Street Chalvey, Ladbrooke Road, Primary Road, The Green, Turton Way and White Hart Road.

The residents permit scheme applies Monday-Friday 8am-6pm however the timings of the waiting restrictions differ. A detailed copy of the plan can be viewed using the following link: <https://www.slough.gov.uk/consultations-petitions/public-notices-orders/4>.

### **When will this scheme be enforced?**

For locations where a waiting restrictions (no loading at any time, double yellow line, single yellow lines etc) and school keep clear markings have been introduced, these will be enforced from Friday 5<sup>th</sup> March 2021.

For locations where a residents permit scheme have been introduced these will be enforced from Friday 12<sup>th</sup> March 2021.

Please ensure you have applied for your residents permit in a timely manner as failure to do so may result in the issuing of a Penalty Charge Notice (PCN).

### **How much is a residents permit?**

For this scheme only, the first resident permit per household will be issued free of charge for the first two years the scheme is operational. Outside of this, the costs below apply.

Residents parking permits are issued for 1 year and cost:

- £25 for a 1<sup>st</sup> residents permit
- £50 for a 2<sup>nd</sup> residents permit – this may be requested but is dependant on kerb capacity.

### **How much are visitors vouchers?**

All vouchers are sold in bundles of 5 (for example you would pay £2.50 and receive 5 x 3 hour vouchers);

- 3 hours - £2.50
- 6 hours - £5.00
- 12 hours - £7.50
- 24 hours - £15.00

Residents over 60 receive a 50% discount - proof of age will need to be provided.

## **How do I purchase a residents permit/ visitor voucher?**

We have recently introduced virtual permits to the Borough and therefore residents permits and visitors vouchers will need to be purchased through an online system. Please visit our website for more information <http://www.slough.gov.uk/parking-travel-and-roads/parking-permits.aspx>

If you have any queries regarding this please contact the parking shop on:

The Parking Office,  
28 Pegasus Court,  
Herschel Street, Slough, SL1 1PA  
Tel: 01753 551018  
Email: [sloughparkingshop@sabagroup.com](mailto:sloughparkingshop@sabagroup.com)  
Opening hours: Monday to Friday 9am – 5pm Saturdays 9am – 1pm

## **Is there a limit on the number of visitors vouchers I can purchase?**

There is a limit of 720 hours per household per annum.

## **How many residents permits can I have?**

We are allowing one free permit per household. A second permit can be applied for but this is dependant on kerb capacity. We will start off by issuing one free permit to all households that apply for the first month.

During this time period we will also make a note of any requests that have are received for a second permit and after the one month period has elapsed, we will analyse the number of permits issued and remaining kerb capacity, and issue second permits accordingly.

## **I have a valid blue badge, do I still need to purchase a residents permit/ visitors voucher?**

No. Blue badge holders are exempt, however you must ensure you have a valid blue badge clearly on display in your vehicle as otherwise you run the risk of being issued with a Penalty Charge Notice.

## **I have access to off-street parking (garage/ driveway), do I still need to purchase a residents permit?**

No. You do not need to purchase residents permits or visitors vouchers if you are parking on your driveway/ in your garage. These are only required if you choose to park on the public highway.

## **What are the different types of permits?**

Residents, Business and Carers permit.

### **How much is a business permit?**

A maximum of 1 permit is permitted per property and they are issued yearly at a cost of £300. This can be purchased using our online system. When applying for a business permit you must supply proof of company residency, proof of vehicle ownership and proof of employment.

### **How much is a carers permit?**

A maximum of 1 parking permit is permitted per property and they are issued yearly at a cost of £25. When applying for a carers permit you must supply proof of residency and proof that you are in need of or have a carer.

A carers permit can be purchased by completing an application form and visiting our Parking Shop. Contact details for The Parking Shop can be found in the following link;  
<http://www.slough.gov.uk/parking-travel-and-roads/parking-permits.aspx>

### **How will the residential parking zone be enforced?**

The PermitSmarti system is linked to the Civil Enforcements Officers handhelds. The vehicle your resident, business permit or visitor voucher is registered to will appear on the handheld showing the expiry date/ time and the zone that it is for.

### **I have a motorcycle, do I still need to purchase a residents permit/ visitors voucher?**

Motorcycles do not require a resident permit or visitors voucher.