

Guidance notes for submitting a site

Consultation 'call for sites' for the new Local Plan for Slough

This consultation is open from Friday 4 April until Friday 23 May (at 23.59)

Before submitting a site, please review our submission guidance to check you can meet our minimum criteria. We strongly promote using our online consultation portal for submissions.

This has been funded by:



UK Government

The call for sites is open to all but we particularly welcome sites from local organisations, businesses as well as landowners and developers to tell us about sites that they know in Slough that could support the Slough Local Plan 2025-2045.

The results will be used to inform work to identify areas for housing, employment, and other land uses needed for the Slough Local Plan 2025-2045. The Local Plan is an important part of the planning system and has a major role in deciding planning applications and supporting regeneration.

Sites must be wholly or in part in Slough but can be vacant or include redevelopment or change of use of existing buildings, or extensions to them. Proposals for employment, housing, regeneration, enhancing land, improving land for recreation, or sites that do not involve built development, are all welcome.

Equal opportunities

If you or someone you know wants to take part and has accessibility requirements please contact us via email to planningpolicy@slough.gov.uk, in person, by post, call centre or on 07514 723179 so we can assist your participation.

Statutory Consultation - Regulation 18

This consultation is designed to meet the Slough Borough Council's Local Planning Authority duty under Regulation 18 and Regulation 35 of the Town and Country Planning Act Regulations 2012, and has been funded by the UK Government to support Slough in delivering housing and an up to date Local Plan. See [The Gazette](http://www.thegazette.co.uk/all-notices?ref=topmenu) [www.thegazette.co.uk/all-notices?ref=topmenu] and [Slough Express](http://www.sloughexpress.co.uk/archive/3445/public-notices) [www.sloughexpress.co.uk/archive/3445/public-notices]

Privacy notice

It is essential you confirm you have read and understood our privacy information as site and proposal information including names and organisations of those making submissions will be publicly available.

Personal contact information is held in accordance with the GDPR.

Your information will be processed and handled in accordance with the council's privacy policy and data protection. This is available to view on the council's website:

[Privacy, data protection and terms and conditions - Slough Borough Council](http://www.slough.gov.uk/privacy)
[www.slough.gov.uk/privacy]

If you want to know more please email planningpolicy@slough.gov.uk

Minimum criteria

For sites to be considered, they must be completely or partially in Slough Borough Council's Local Planning Authority boundary. Anything relevant you can provide to us about the site and its potential is welcome, but you must provide the following as a minimum:

- Confirmation that you have read and agreed to Slough's privacy notice about how we use your information - we only collect information that is relevant for the purpose it was collected.
- Provide name, postal address and email details so that we can find out more about the site.
- A plan that clearly shows the boundaries and location of the site in PDF format. GIS files are also welcome but not essential.
- A nomination form for each site that is being submitted.
- The site area in hectares.

- The uses you think it could provide.
- Have finished the site nomination form by the closing date Friday 23 May (at 23.59).
- Completed other questions marked as 'required' on the form.

Helpful information

- Using the consultation portal saves the council time and money - we strongly recommend completing the nomination form at our online portal at [Citizen Space](http://CitizenSpace.slough.citizenspace.com) [slough.citizenspace.com]
- Alternative options for submission: you can complete a paper or electronic version of the PDF version of the form and email it to the Council at planningpolicy@slough.gov.uk or post it to the council: Planning Policy, Observatory House, 25 Windsor Road, Slough SL1 2EL.
- Completing as much of the optional information as possible makes the assessment process easier. Note that the council may seek further information or clarification from those who make submissions.
- The location plan should be on an OS base if possible of at least 1:10,000 scale. A PDF copy is required but a digital plan helps our team and requested if professionals or developers are making the submission.
- Please keep a copy of your submission: you will get an automatic email from our online portal for each submission.
- If you need a paper copy of the nomination form, please contact the Planning Policy Team via email at planningpolicy@slough.gov.uk or phone 07514 723179.
- We cannot accept anonymous nor confidential submissions.
- Please be aware that sites and proposals submitted will be public information - but your personal details will not be visible.

Have your say

An explanation of the consultation, requirements for making a valid submission, and forms for doing so are available here:

- slough.citizenspace.com or scan the QR Code below
- at the council's libraries in Langley, Britwell, Cippenham and The Curve during normal opening hours
- at the council reception at Observatory House, 25 Windsor Road, Slough, SL1 2EL during normal opening hours
- via email from Planningpolicy@slough.gov.uk. Please let us know what you need, it may take up to 5 days for us to reply.

**Scan this code to access
our consultation portal**



What happens after a submission is made?

Sites submitted are not automatically marked for development, nor do they gain any special status. They will be assessed taking account of Government policy and guidance, statutory requirements and protections for land, physical constraints (such as flood risk, major utilities), current local planning policy plus other material considerations.

Sites and proposals received from this exercise will inform research to identify (or allocate) suitable, available, and achievable development sites for the new Local Plan.

A draft of the Local Plan will be subject to a future public consultation exercise. The plan will set out a 'spatial strategy' to help direct new development to the most suitable and sustainable locations to help protect the environment and promote supporting infrastructure such as open space, transport, education and health.

Keep in touch

If you wish to be alerted to future planning policy or Local Plan public consultation exercises you can ask to go on the planning policy database contacts list. Please contact planningpolicy@slough.gov.uk

You can find out more about the Local Plan on the council's [Planning Policy webpages](https://www.slough.gov.uk/planning-policy/new-local-plan-slough) [www.slough.gov.uk/planning-policy/new-local-plan-slough].