

Surveillance Camera Commissioner's Certification Audit.

Certification Body:	SSAIB
Auditor:	Stephen Grieve
Name of Scheme: e.g. Birmingham City Centre Scheme, GMP body worn video etc.	Slough Borough Council CCTV Scheme
Type of Audit - <i>(Step 1 - Desk top certification, Step 2 – Full certification)</i>	Step 2 full certification
Organisation Name & Address:	Slough Borough Council, Regulatory Services, Old Town Hall (Claycots School), Bath Road, Slough. SL1 3UQ
Client Representative Name, Telephone & Email:	Peter Webster, CCTV & Careline Manager Tel: 01753 875 064 Email: peter.webster@slough.gov.uk
Date(s) of Audit:	14 th August 2019
Auditor's Recommendation:	Issue full certification

**Additional
Comments:**

Please see the attached copy of BS7958:2015 audit report. The requirements of the Surveillance Camera Code of Practice were assessed during the conduct of this audit and any findings specific to the Code of Practice are shown below:

Surveillance Camera Code of Practice (June 2013)

Non-conformances identified

Ref	Clause	Issue	Agreed close out date
N/A			

Opportunities for Improvement

Ref	Issue
01	The Council should note the requirement at Clause 3.3.10 that statistical information in published on the number and nature of any complaints received on an annual basis.

Good Practice

Ref	Issue
01	The Council has published on its website a documented CCTV Policy that includes guidance in relation to CCTV in the Community and the use of CCTV in private residences. This enhances its obligations to ensure that systems take into account the effect on individuals and their privacy. Principle 2
02	The Control Centre staff have available to them a 'Live Cyber Attack' guidance leaflet issued by Action Fraud. This helps to ensure that they remain fully alert to and guard against any unauthorised use or access to the CCTV system. Principle 9.
03	The Council currently undertakes a twice daily operational and functional test of the CCTV system. This helps to ensure that the system remains effective at all times. Principle 11.